



CITY OF SURPRISE
Veterans, Disability and Human Services Commission Meeting
16000 N. Civic Center Plaza
Surprise, AZ 85374
Wednesday, June 9, 2021 @ 6:00 PM
COUNCIL CHAMBERS

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Veterans, Disability and Human Services Commission

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - PUBLIC HEARING:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|--|---|------------------------------|
| 1. | Citywide | Discussion and action pertaining to approval of the May 12, 2021 meeting minutes. | Human Svcs and Comm Vitality |
| 2. | Citywide | Discussion and update pertaining to the 2021 Care & Share Expo. | None |
| 3. | Citywide | Discussion pertaining to the establishment of a recognition program sponsored by the VDHS Commission. | Human Svcs and Comm Vitality |
| 4. | Citywide | Discussion and action pertaining to approval of the Fiscal Year 2022 Veterans, Disability and Human Services Commission meeting calendar. | Human Svcs and Comm Vitality |
| G. | Other Business and Future Agenda Items | | |
| H. | Executive Session | | |

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: June 3, 2021 at 2:15 PM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission Meeting

Council Meeting Date: June 9, 2021 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and action pertaining to approval of the May 12, 2021 meeting minutes.

Motion:

I move to approve the May 12, 2021 Veterans, Disability and Human Services Commission meeting minutes.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:

1. 05.12.21 VDHS Commission Minutes DRAFT
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**CITY OF SURPRISE
VETERANS, DISABILITY, AND HUMAN SERVICES COMMISSION**

MEETING MINUTES-DRAFT

May 12, 2021 / 6:00 PM

**COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374**

A. CALL TO ORDER.

Chair Karissa Perry called the Veterans, Disability, and Human Services Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on May 12, 2021.

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL

In attendance were Chair Karissa Perry, and Commissioners John Billcheck, Shawna Daigle, Steffen Hanzel, Julie Kent-Partridge, and Gwen Mendez.

Absent: Vice-Chair Andrew Witzel (excused), Jason Cooper (excused), Bruce Hertzog (unexcused).

STAFF PRESENT:

Human Service & Community Vitality Administrator Danielle Osborne, Assistant City Attorney Hobie Wingard, and Administrative Specialist Karina Caraveo were present.

COUNCIL MEMBERS PRESENT:

C. CURRENT EVENTS REPORT

Chair Perry reported on the following upcoming events:

- Gaines Youth Ball Field Dedication
 - 5/15/2021 at 9 am
- Surprise Libraries
 - Open for full browsing access
- Day of Service on May 26th and June 23rd
 - Contact Larry Garcia at 623-222-1522
- Memorial Day Ceremony
 - Ceremony on 5/29/2021 at 9:00 a.m. at the Surprise Community Park
 - City offices will be closed on May 31st

Commissioner Rodriguez reported on the following event:

- Coffee for Vets
 - 5/29/2021
- West Valley Surprise Stand Down
 - 10/9/2021 at the Techcelerator

D. STAFF REPORT

Administrator Danielle Osborne reported the following:

- Quarterly Veterans Roundtable
- Surprise Resource Center Roundtable
- Two vacancies
- Senior Center re-opening
- SCOP presentations
- Maricopa Association of Governments presentation on homeless outreach efforts – Council Work Session, June 1st

CALL TO THE PUBLIC:

None.

CONSENT AGENDA:

None

REGULAR AGENDA ITEMS PUBLIC HEARING:

None

REGULAR AGENDA ITEMS NON-PUBLIC HEARING:

Item 1 – Citywide – Consideration and action pertaining to the approval of the April 14, 2021 Veterans, Disability and Human Services Commission meeting minutes.

Commissioner Hanzel made a motion to approve the April 14, 2021 Veterans, Disability, and Human Services Commission Meeting minutes. Commissioner Billcheck seconded the motion. The motion carried with 6 yes votes, 3 Absent (Witzel, Cooper & Hertzog) 2 vacancies.

Item 2 – Citywide – Presentation and discussion pertaining to Child & Family Resources regarding Parents as Teachers Early Intervention programs.

Program Director Tina Oluyi made the presentation to the Commission.

Item 3 – Citywide – Presentation and discussion pertaining to the expansion of the West Military & Veteran Success Center to the City of Surprise.

Human Service & Community Vitality Administrator Danielle Osborne made the presentation to the Commission.

Item 4 – Citywide – Discussion and possible action pertaining to the 2021 Care & Share Expo.

Chair Perry shared with the Commission that the working group met to start planning the 2021 Care & Share Expo event. She asked the Commission on their thoughts about holding this event during the Veterans Day Celebration and to make a motion for the expense that would be made.

Commissioner Hanzel advised he understands the reasoning behind the fact of holding this event during Veterans Day but has some mixed feelings about holding this event on Veterans Day.

Commissioner Mendez agreed with Commissioner Hanzel, she added this may take from the celebrating of the Veterans.

Ms. Osborne advised the Commission that there was a notice sent out to vendors who participated during last Care & Share Expo asking for availability during Veterans Day.

Commissioner Daigle made a motion to approve the budget for 2021 Care & Share Expo. Commissioner Hanzel seconded the motion. The motion carried with 6 yes votes, 3 Absent (Witzel, Cooper & Hertzog), 2 vacancies.

Item 5 – Citywide – Discussion pertaining to the establishment of a recognition program sponsored by the VDHS Commission.

Commissioner Hanzel shared with the Commission he is envisioning a recognition program to reward individuals and organizations who have gone over and above the call of duty. He added the recognitions would go to those who offer support to Veterans and to the disabled.

Commissioner Daigle suggested recognition to those who are going into the services.

Commissioner Rodriguez mentioned having nominations or letter of recommendations to recognize individuals.

Ms. Osborne advised that staff would do some research on what other cities are doing as a recognition program and bring in front of the Commission.

OTHER BUSINESS AND FUTURE AGENDA ITEMS:

- Commissioner Daigle – Mark Lee Post Office renaming.
- Commissioner Kent-Partridge – Work for Warriors presentation.
- Commissioner Rodriguez – Vet Link Foundation presentation.

ADJOURNMENT:

Commissioner Daigle made a motion to adjourn the meeting of the Veterans, Disability & Human Services Commission of May 12, 2021 at 7:09 p.m. Commissioner Hanzel seconded the motion. The motion carried with 6 yes votes, 3 Absent (Witzel, Cooper & Hertzog), 2 vacancies.

Danielle Osborne
HSCV Administrator

Karissa Perry
Veterans, Disability and Human Services Commission Chair

The foregoing instrument is a full, true, and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: _____
Karina Caraveo, Commission Liaison

DATE: _____



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission Meeting

Council Meeting Date: June 9, 2021 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations: None

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and update pertaining to the 2021 Care & Share Expo.

Motion:

None, this item is for discussion only.

Background:

The Care & Share Expo is a free community event creating connections to human service organizations, as well as disability, veteran and health resources. It is a one-stop source for accessing programs and services that promote health, financial growth and self-empowerment.
This item has been placed on the agenda to allow the workgroup provide an update to the Commission.

Objective Analysis:

To provide an update on the Care & Share Expo planning.

Policy Compliant:

This item is City and Council policy compliant.

Financial Impact:

None at this time, however future action may lead to financial impact.

Budget Impact:

None at this time, however future action may lead to budget impact.

FTE Impact:

None.

ATTACHMENTS:



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Commission Meeting

Council Meeting Date: June 9, 2021 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations: None

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion pertaining to the establishment of a recognition program sponsored by the VDHS Commission.

Motion:

None, this item is for discussion only.

Background:

During the April 14, 2021 Veterans, Disability and Human Services Commission meeting, Commissioner Hanzel requested commission consideration of a recognition program. This item has been placed on the agenda to allow discussion regarding this potential program.

Objective Analysis:

To promote quality of life, accessibility and equity for all residents of Surprise, including those who are veterans or who experience disabilities, through cooperation with Surprise residents and any veterans, disability and human service organizations that serve the residents of Surprise.

Policy Compliant:

This item is City and Council policy compliant.

Financial Impact:

None at this time, however future action may lead to financial impact.

Budget Impact:

None at this time, however future action may lead to budget impact.

FTE Impact:

None.

ATTACHMENTS:



CITY OF SURPRISE
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Commission Meeting

Council Meeting Date: June 9, 2021 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No	Regular: Yes	Public Hearing: No	Report/Discussion: No
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Agenda Wording:

Discussion and action pertaining to approval of the Fiscal Year 2022 Veterans, Disability and Human Services Commission meeting calendar.

Motion:

I move to approve the FY2022 Veterans, Disability and Human Services Commission meeting calendar.

Background:

This item has be placed on the agenda to review and approve FY2022 meeting calendar.

Objective Analysis:

To promote quality of life, accessibility and equity for all residents of Surprise, including those who are veterans or who experience disabilities, through cooperation with Surprise residents and any veterans, disability and human service organizations that serve the residents of Surprise.

Policy Compliant:

This item is City and Council policy compliant.

Financial Impact:

None.

Budget Impact:

None.

FTE Impact:

None.

ATTACHMENTS:

1. VDHS FY22 Calendar
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Veterans, Disability and Human Services Commission Meetings – Fiscal Year 2022

All meetings take place at 6:00 p.m. in the City Council Chambers, unless otherwise noticed on the meeting agenda.

Meeting Dates:
July Recess
Wednesday, August 11, 2021
Wednesday, September 8, 2021
Wednesday, October 13, 2021
Wednesday, November 10, 2021
Wednesday, December 8, 2021
Wednesday, January 12, 2022
Wednesday, February 9, 2022
Wednesday, March 9, 2022
Wednesday, April 13, 2022
Wednesday, May 11, 2022
Wednesday, June 8, 2022