

CITY OF SURPRISE
Arts and Cultural Advisory Commission Meeting
16000 N. Civic Center Plaza
Surprise, AZ 85374
Monday, March 1, 2021 @ 6:00 PM
COUNCIL CHAMBERS



NOTICE: In an effort to protect health and safety of city employees, residents, and visitors, the Council Chambers will be closed to the public during this meeting. The public may access the meeting by viewing a live stream or broadcast of the meeting. To watch live, please visit www.surpriseaz.gov/surprisetv, the Surprise City Gov Facebook page at www.facebook.com/cityofsurprise. Cox channel 11 and Century Link channel 8513 will also carry the meeting live.

For instructions on how to comment on agenda items and public hearings, please go to <https://bit.ly/3ouKP1D>

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Arts and Cultural Advisory Commission Agenda

CALL TO THE PUBLIC:

Public comment will be taken through email or via phone. To submit email comments, including Call to the Public for non-agenda items, please email Karina.Caraveo@surpriseaz.gov. Comments for Call to the Public must be submitted prior to the start of the meeting. To comment on agenda items, emails must be submitted prior to the time(s) designated for public comment by the Chair during the meeting or before the agenda item has otherwise concluded.

To comment live by phone for Call to the Public for non-agenda items or for agenda items, please call 623-222-3243 prior to, or during, the meeting to have your name placed on a callback list. If you reach voicemail, please leave your name and phone number. The staff liaison will call those wishing to comment from the dais during the meeting, and the call will be streamed through the Council Chamber audio system. Only calls received before Call to the Public for non-agenda items or before or during the time(s) designated for public comment by the Commission Chair during the meeting on the subject agenda item will be accepted and streamed. No calls will be accepted after the time(s) designated by the Commission Chair for public comment or after an agenda item has otherwise concluded.

CONSENT AGENDA:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|--|---|
| 1. | Citywide | Consideration and action approving the minutes of the February 1, 2021 Arts & Cultural Advisory Commission meeting. | Danielle Osborne
Human Svcs and
Comm Vitality |
| 2. | Citywide | Discussion and action pertaining to the implementation of the Surprise Arts & Culture Grant program, to include a presentation on Arizona conflicts of interest law. | Human Svcs and
Comm Vitality |

- | | | | |
|----|----------|---|---------------------------------|
| 3. | Citywide | Discussion and action pertaining to the deaccession of the "Give Your Community a Hand" mural. | Human Svcs and
Comm Vitality |
| 4. | Citywide | Discussion and action pertaining to the restoration of the "We are the Past, Present, and Future of Surprise" mural at Bicentennial Park. | Human Svcs and
Comm Vitality |
| 5. | Citywide | Presentation and discussion pertaining to an update on the Municipal Arts Fund. | None |
| | | | Human Svcs and
Comm Vitality |
| 6. | Citywide | Discussion pertaining to the procurement of an art piece for the city's permanent collection. | None |
| | | | Human Svcs and
Comm Vitality |

REGULAR AGENDA ITEM - PUBLIC HEARING:

G. Other Business and Future Agenda Items

H. Executive Session

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: February 24, 2021 at 2:05 PM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Arts and Cultural Advisory Commission Meeting

Council Meeting Date: March 1, 2021

Contact Person: Danielle Osborne, HSCV
Administrator

Submitting Department: Human Svcs and Comm
Vitality

District: Citywide

Staff Recommendations:

Consent: No

Regular: Yes

Public Hearing: No

Report/Discussion: No

Agenda Wording:

Consideration and action approving the minutes of the February 1, 2021 Arts & Cultural Advisory Commission meeting.

Motion:

I move to approve the minutes of the February 1, 2021 Arts & Cultural Advisory Commission meeting.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:

1. February 1, 2021 SACAC Minutes - Draft
-

CITY OF SURPRISE
ARTS AND CULTURAL ADVISORY COMMISSION

Meeting Minutes – Draft

February 1, 2021 / 6:00 PM

COUNCIL CHAMBERS
16000 NORTH CIVIC CENTER PLAZA
SURPRISE, ARIZONA 85374

CALL TO ORDER:

A. Roll Call

Chair Margaret Lieu, Vice-Chair Deborah Welch, Commission members, Susan deJong, Kathie Morgan, Jay Lickus, Jo Grant, Rhiannon Mielt.

Staff: Danielle Osborne, HSCV Administrator, Karina Caraveo, Administrative Specialist – HSCV, Seth Dyson, Human Service & Community Vitality Director, Hobie Wingard, City Attorney.

B. Pledge of Allegiance

C. Current Events Reports

Chair Lieu reminded the commission about the email sent to all boards and commissions from the Legal department, advised the importance of conversations to not pass the main objective. Asked the commission to please allow every commissioner to speak and help her keep meetings run smoothly by asking her for permission prior to speaking. Shared she attended the WVAC painting show, where there was an artist painting during the show, she thought it was great! She mentioned the “Nature in Bloom” virtual show by WHAM. Shared she met with Commissioner Welch and will share more during the 1.3% for the Arts fund discussion.

Ms. Morgan shared that she’s been working with Ms. Mielt and met with BacPac to present a written master specification list. Shared that she, Commissioner Lickus, Commissioner Mielt have been working on a menu of considerations regarding the use of future Mobile Museum projects. She believes they will be presenting more about this during the April meeting.

Mr. Lickus reiterated that he met with Ms. Morgan, and also mentioned meeting with Ms. Osborne in regards to Fire Station 308. Stated he also attended the WVAC show.

Ms. deJong attended the first meeting at WVAC regarding Gallery 37 garden project, found it very interesting. She joined two AZ Humanities virtual presentations from Apache Junction. Shared she attended the WVAC show.

Vice-Chair Welch explained due to a family emergency she only participated in the meeting mentioned by Chair Lieu.

Commissioner Miett stated everything she had been part of was already mentioned by other Commissioners.

Commissioner Grant mentioned she enjoyed the MLK virtual celebration, shared the performance from Marley Park, Valley Vista, Countryside and Shadow Ridge students was amazing.

D. Staff Reports

Ms. Osborne reported on the following items:

- The AZ Humanities press release event “For the Love of Turquoise” on February 23rd, asked the Commission to please share with the public.
- Amendments on the 1.3% ordinance will be brought to the Commission for review prior to presenting changes to Council.
- Shared a video and photos by Logan Simpson, showing the carving in progress and final mold of the statue going at Fire Station 304.

CALL TO THE PUBLIC:

None.

REGULAR AGENDA ITEMS – NON PUBLIC HEARING

Item 1 – Consideration and action approving the January 11, 2021 Arts and Cultural Advisory Commission meeting minutes.

Ms. Miett moved to approve the minutes of the January 11, 2021 Arts & Cultural Advisory Commission meeting. Ms. deJong 2nd. 7 Yes votes. Motion carried.

Item 2 – Discussion pertaining to the implementation of a Surprise Arts & Culture Grant Program.

Ms. Osborne shared a presentation with the Commission, explaining the background of a grant requested by the Commission. Stated this year the funds will be carved from the existing Arts budget, to establish the program. Advised this grant was modeled from an existing Surprise Community Outreach Program grant (SCOP), also administered by the Human Service & Community Vitality Department. She mentioned some changes would be made based on Commission’s needs. Explained the timeline and advised that if approved, grant funding can go into effect on July 1, 2021. She added that the awardees will then have the full fiscal year to implement their event/activity. Ms. Osborne reviewed the guidelines for the grant program, highlighting that the award is not guaranteed on a continuing basis. She added that the event must take place in the City of Surprise, award recipients must comply with the latest city and/or state regulations for public gatherings during COVID-19 pandemic, and advised that the grant would be on a reimbursements basis.

Ms. Osborne reviewed the eligibility process, sharing that the grant-funded activities must occur between July 1, 2021 and June 15, 2022, explained the reason this does not go to June 30 is because all documentation is needed by end of fiscal year. Mentioned applicants must provide direct services to Surprise residents, must be current with their reporting with

any previous city grant funding received, and applicants must demonstrate the ability to generate revenue from other sources. Ms. Osborne advised the following can be grant-funded; event-based funds, artistic staff funding including salaries, wages and fees, support for a public presentation, production, exhibit, outdoor community celebration, arts fair or festival, arts related supplies/materials, rehearsal space, office rental space, marketing, promotion, and publicity expenses. Shared a list with information of what will not be grant-funded, highlighting some restrictions such as activities outside Surprise city limits, funds that will be used to keep the organization afloat, including general or operating costs. She offered some exceptions, such as personnel that will be used for the event, and pointed out that any religious organizations must demonstrate the separation between religious culture and art.

Ms. Osborne shared the ranking system, and advised that some changes were made to fit the Commission's ranking criteria. She added that the application is a draft and can be revised where appropriate. She reviewed each individual ranking point, highlighting that organizations must provide evidence of other leveraged resources and will be asked what the minimum amount the awardee would accept, in case the awardee is unable to receive enough funding to proceed with their proposed event or activity.

She reviewed a proposed timeline, pointing out action to approve the grant application and guidelines would be on March 1. The Commission would review the applications on May 3, therefore this may be the only agenda item in that meeting depending on the number of applications received. She shared June 15 as the date City Council approves the SCOP grant and recommended submitting the Arts & Culture Grant program for council approval on that same day.

Ms. deJong mentioned she is familiar with grant applications, suggested to add if the planned location/facility is accessible to those with disabilities as a question on the application. Chair Lieu added to Ms. deJong's suggestion, as she has seen in other applications a question about what population will be served.

Ms. Miett requested to add "and other" under the COVID 19 regulations, sharing there may or may not be other regulations to follow. Ms. Osborne acknowledge and mentioned it would be added.

Chair Lieu asked why operating costs can't be included as a grant fund. Director Dyson explained this would fall under general operations and not assigned to a particular program. Chair Lieu shared she would like to offer this grant to every art organization in general, expressing concern of losing art organizations due to the challenges posed by the pandemic. Director Dyson mentioned that the staff recommendation is to focus on events and programs for these organizations, which free up their operating cost. Ms. Morgan agreed with Director Dyson, pointing out this would allow the organizations to conduct a program when they don't have the funds to do so. Vice-Chair Welch added focusing on an event/program fund grant will be a great benefit to all art organizations.

Ms. Miett asked if an existing program/event can benefit from this grant fund, to which Director Dyson advised this will have to be a decision by the Commission. Ms. Osborne pointed out that the current draft application is for any program at this time including existing programs.

Mr. Lickus asked for clarification as to why a fundraising event cannot benefit from this grant fund. Director Dyson recommended fundraising events should be excluded because these funds are coming from taxpayers.

Ms. Morgan advised she would share an application and ranking system used in the past with Ms. Osborne to have the Commission review and get a preview on the ranking system.

Vice-Chair Welch added that fundraising is bringing value to the organization and not the community, and expressed that taxpayer funds should be used towards the community and not the organization. Director Dyson shared an example of a SCOP-granted event that was awarded grant funds because it was used to bring the Surprise community together, despite having a fundraising component.

Staff advised that action towards approval of the application would take place at the next meeting.

Item 3 – Discussion and action pertaining to an additional mural at the Surprise Aquatic Center.

Ms. Osborne shared that the mural panel met with BacPac via WebEx, and noted that the item action would be to approve funds for the design fee. Ms. Osborne said that she has not received an invoice from BacPac but understands prices are consistent with what offered in the past. Ms. Osborne advised the amount not to exceed \$300.00 just in case there are some cost increases in materials.

Ms. Miett shared with the Commission that during the panel discussion with BacPac it was decided to not do anything on the wall facing Bullard Ave. due to a door, and address posted on that side of the wall. She also stated that they offered a list of specifications to BacPac, with Ms. Morgan adding that specifications are important due to rendering fees being charged for each proposal. Vice-Chair Welch shared a decision from the panel to avoid big sea life animals to keep it from an aquarium look.

Ms. Miett moved to approve the payment for a designing fee not to exceed \$300.00. Ms. Grant 2nd. 7 Yes votes. Motion carried.

Item 4 – Discussion and action pertaining to an update on the Gallery 37 program.

Ms. Osborne shared that the panel met with representatives from West Valley Arts Council to review possible locations for the art. She shared the focus of the garden in the center as the designation of where the art piece would be located. She stated that the panel is open to installing one large piece or a few mid-size pieces, adding that the theme will relate to nature, the garden, and will be complimentary to the surrounding landscape. It was decided by the panel to have the students make lead the design so as not to inhibit their creativity. Ms. Osborne recommended the amount to approve for this project be \$25,000.00, and pointed out the construction of the garden will start in May 2021 and is projected to complete around February 2022.

Ms. Miett shared that she learned from the Water Resource Management Department that this area is meant to show residents how to have a water conservation garden, and added this will be a wonderful space that will be activated.

Chair Lieu asked if the stipend is the project cost or if any unused funds would come back, to which Ms. Osborne responded that the \$25,000.00 is the total project cost.

Ms. deJong added she was under the impression the \$25,000.00 was additionally from a proposed \$15,000.00 stipend to buy more than one piece or maybe an arch way. Ms. Mielt responded that the proposed budget includes other costs such as the students receiving a stipend. Ms. Osborne expressed the importance to set aside a budget for this project, pointing out that this proposal comes at a fraction of normal costs, considering that the project is being led by a professional.

Vice-Chair Welch asked for clarification as to where the funds would be allocated from, to which Ms. Osborne recommended the Commission have these funds set aside in the annual budget.

Ms. deJong moved to approve the Gallery 37 project fee not to exceed \$25,000.00. Ms. Mielt 2nd. 7 Yes votes. Motion carried.

Item 5 – Discussion and action pertaining to the recommended 1.3% for the Arts-funded project to be installed at the site of the new Fire Station 308.

Ms. Osborne advised she reached out to the artist to explain about the lighting concerns that were discussed during the last meeting, and shared that the artist had no issues working with the panel on changes. Ms. Osborne shared with the Commission that she received some feedback from the Fire Chief, who would like to see this piece closer to 6-8 feet in height. Ms. Osborne shared that working closely with the artist on the height adjustments would likely allow the lighting addition, while staying within budget.

Chair Lieu inquired about the Fire Chief's concern on the height, to which Ms. Osborne stated that there was general concern on the size of the pieces in relation to the area. She added that keeping them between six and eight feet would still allow for high visibility. Ms. Mielt felt that the pieces being positioned right on the corner would draw the public's attention.

Chair Lieu felt that having these pieces at eight feet would be best. Ms. Morgan concurred.

Ms. deJong expressed concern about the lighting, and asked if this would be lit up to the letters. Ms. Mielt agreed with Ms. deJong and shared the importance on the lighting to the letters.

Vice-Chair Welch asked if the landscape around this piece be included, Ms. Osborne added this would need to be discussed as a separate project. Ms. Mielt included that the landscape should be considered on future projects.

Chair Lieu asked for future art proposals to include renderings to be shared with Council to help visually during presentations. Vice-Chair Welch asked when the project would be taken to Council, to which Ms. Osborne proposed the second meeting in March. Chair Lieu advised to have someone from the panel to attend when proposal goes to Council.

Ms. Morgan reiterated the meaning behind this art piece and the importance in maintaining the highest height as possible.

Ms. Welch moved to approve the recommended 1.3% for the Arts-funded project to be installed at the site of the new Fire Station 308. Ms. deJong 2nd. 7 Yes votes. Motion carried.

Item 6 – Discussion pertaining to the procurement of an art piece for the city’s permanent collection.

Ms. Osborne shared that she spoke to Mr. Tyler, and stated that he understands the Commission is interested and the location still needs to be discussed.

Chair Lieu shared Ms. deJong had some suggestions to where these pieces may go. Ms. deJong stated she visited the Surprise TechCenter but quickly realized this may not be a good place because this is a gated area and would not be accessible. She shared her favorite place is where the Peace Pole is, because there’s a sitting area and it could add to this existing location. She also suggested an area around Arts HQ or on a median leading to City Hall. Chair Lieu added that she loves the idea of having these pieces outdoors, but advised that they would have to be incorporated on a stand. She shared her thought of placing them outside of the North Entrance to City Hall.

Ms. Osborne showed some photos taken by Ms. deJong based on her proposed locations.

Vice-Chair Welch added that she had the opportunity to see these pieces in person and realized the size, therefore she recommends placing them inside a city building.

Ms. Miett suggested placing them in the Surprise Senior Center where there is foot traffic.

Ms. Morgan suggested a covered area at the Stadium.

Chair Lieu suggested the Asante Library, where there’s a high amount of development in process in the surrounding area, and added it would be a great learning piece for students.

Ms. Miett suggested the Vista, but understands it’s not a city location.

Chair Lieu summarized that the Library and the Surprise Senior Center would be best locations, and stated that they can discuss further at a future meeting.

Item 7 – Discussion pertaining to a Commission retreat.

Chair Lieu explained her concerns for new Commissioners that have come on to the Arts Commission, and that she would like to review current policies & procedures, the master plan, the strategic plan, and answer any questions. She acknowledged that this meeting would be open to the public. She asked the Commission if they agreed and to propose a time for this retreat.

Ms. Osborne mentioned that she has seen meetings take place in the past where more formalized rules are addressed such as Open Meeting Law, Robert’s Rules of Order, and Conflict of Interest training, and instead recommended the Commission receive an overview of the Boards and Commissions handbook. She advised against having the formal setting where the Commission is on TV, and preferred to allow the opportunity for less of a spotlight through the cameras.

Chair Lieu mentioned items that could be discussed during the retreat, such as addressing what can and cannot be done while attending an art show or working with an artist. Ms. Osborne reminded the commission of the city's rapid growth and the challenges associated with the artists, art projects, and situations that the commission will come across, but mentioned that she is always available for any questions.

Ms. deJong asked when this retreat would take place, to which Ms. Osborne replied that it was still to be determined due to the pandemic and City Hall remaining closed to the public. She asked the Commission to send her any questions they wished they would have asked before becoming a Commissioner, and added that this will be helpful for training purposes. Vice-Chair Welch shared that the item she would like addressed is the correct protocol for communication. Ms. Osborne acknowledged Vice-Chair Welch, mentioning that it will be added to items to address during the retreat.

Other Business and Future Agenda Items:

BacPac Aquatic Center Mural
Joe Tyler 5 C's
Give Your Community a Hand mural
Arts & Cultural Grant Program
CIP project update

ADJOURNMENT – Motion to adjourn 7:32 p.m. – Ms. deJong, 2nd by Ms. Welch. 7 Yes votes. Motion carried.

Margaret Lieu, Chair

ATTEST:

Karina Caraveo, Administrative Specialist

CERTIFICATION:

I, Danielle Osborne, HSCV Administrator for the City of Surprise City Manager's Office, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Arts and Cultural Advisory Commission meeting held on February 1, 2021.

Danielle Osborne, HSCV Administrator



CITY OF SURPRISE
Arts and Cultural Advisory Commission Meeting

Council Meeting Date: March 1, 2021 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No	Regular: Yes	Public Hearing: No	Report/Discussion: No
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Agenda Wording:

Discussion and action pertaining to the implementation of the Surprise Arts & Culture Grant program, to include a presentation on Arizona conflicts of interest law.

Motion:

I move to approve the timeline, application and rubric of the Surprise Arts & Culture Grant program.

Background:

The Arts & Cultural Advisory Commission has submitted a request to the City Council to allocate \$10,000 of their FY 2022 budget for the award of grants to non-profit organizations hosting arts & cultural events or programs in the city. This item has been placed on the agenda to allow the commission to provide feedback on, and approve, the proposed grant application, timeline, and rubric.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community.

Policy Compliant:

This item is City and Council policy compliant.

Financial Impact:

If approved, fiscal impacts for this program will not exceed \$10,000 in FY22.

Budget Impact:

If approved, budget impacts for this program will not exceed \$10,000 in FY22.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:

1. Arts FY22 Timeline - Revised
2. Art Grant Application 2021-22 - FINAL



Date: March 1, 2021
To: Arts & Cultural Advisory Commission
From: Danielle Osborne, HSCV Administrator
Re: Arts & Culture Grant Program FY 2021-2022

The following is a brief timeline of the process that will be followed to ensure that the program is consistently implemented.

Feb 1	Application to be reviewed by Commission for edits
March 1	Application and guidelines approved
March 16	Work Session presentation
March 22	Funding opportunity is publicly released
March 31	Virtual Pre-Application meeting held
April 23	Applications due (5-week application period)
May 3	Commission will review program applications and make a recommendation for FY22 funding.
June 15	City Council will approve a budget that identifies the amount of program funding allocated to the Arts & Culture Grant program
June 16 - 18	Letters to awarded applicants will be issued* <i>*Upon full City Council approval</i>
June/July	Initiate and finalize contracts with awardees

October 15, 2021	Quarterly Report due from program recipients, including requests for reimbursements
January 15, 2022	Quarterly Report due from program recipients, including requests for reimbursements
April 15, 2022	Quarterly Report due from program recipients, including requests for reimbursements
June 15, 2022	End of program report due, including final requests for reimbursements. Final presentation to Commission.



ARTS & CULTURE GRANT PROGRAM

GUIDELINES AND APPLICATION

FY 2021-2022



Surprise Arts & Culture Grant Program FY 2021-2022

The City of Surprise is pleased to announce the Arts & Culture Grant Program. The Surprise Arts & Cultural Advisory Commission is proud to offer grants to community-based organizations located in Surprise that are pursuing arts and cultural events or activities that further the Commission's mission to spur cultural growth in Surprise.

To be considered for the program, applicants must meet eligibility requirements and submit a completed application.

Applications for FY 2021-2022 will be accepted until Friday, April 23, 2021.

Applications must be post-marked to:

**Human Service & Community Vitality
Attention: Karina Caraveo
City of Surprise
16000 N. Civic Center Plaza
Surprise, Arizona 85374**

Applications must be typed, concise, and filled out completely. Applicants who receive an award during one fiscal year must re-apply for consideration for any subsequent rounds of funding.

A non-mandatory virtual pre-application meeting will be available to all applicants. This meeting will include information about the Arts & Culture Grant Program and application process. To participate, please send an e-mail to Karina Caraveo with your RSVP to the meeting. You will then receive an invitation with Webex information. This meeting will be held on:

**Wednesday, March 31, 2021
2:00pm
Webex Meeting**

Official notification will be sent to all applicants following official action by the Surprise Arts & Cultural Advisory Commission. Successful applicants must sign and return the acceptance form before funds are awarded.

Thank you for your interest. For questions about the application or the program, please contact Karina Caraveo at (623) 222-3243 or Karina.Caraveo@surpriseaz.gov.



Guidelines

1. Receipt of an award does not guarantee continued support in subsequent years.
2. Applicants must have enrichment of community arts & culture as their primary mission.
3. Applicants must provide an event, program, or activity that makes Surprise better.
4. The proposed event or organization must take place or be based in the City of Surprise and be open to the public.
5. New applications are required for every round of funding.
6. Applications must include any pertinent financial data, including a proposed budget.
7. Applications must be typed, with an original signature and include supporting materials.
8. Late or incomplete applications will not be accepted.
9. Final reports are due within thirty days of the completion of the program/event/activity. Late or incomplete final reports may hinder an applicant's future funding eligibility.
10. Quarterly updates and a final presentation to the Commission may be required.
11. Award recipients will acknowledge the award in all programs, press releases, and other publicity with the following credit line: "_____ is supported by an award from the City of Surprise Arts & Cultural Advisory Commission." Additionally, event or activity details such as date, time, and location must be submitted to Karina Caraveo. An event flyer or invitation is acceptable.
12. Award recipients must comply with the [latest city and/or state regulations](#) for public gatherings during the COVID-19 pandemic. This includes, but is not limited to:
 - a. Executive Order 2020-59 issued by Governor Doug Ducey
 - b. [Public Event Registration](#)
 - c. [Temporary Use Permit \(TUP\)](#) for special events
13. All applicants agree by accepting the award that all activities surrounding the function will be open to all members of the public and no person shall be denied access to, or participation in, the events on the basis of race, color, national origin, sex, religion, or disability.
14. Maximum award per applicant will be \$10,000.
15. Funds are provided on a reimbursement basis; no upfront monies will be distributed.
16. Applicants must provide 501(c)(3) verification by providing a list of the organization's board of directors, a copy of the non-profit federal tax status 501(c)(3), a copy of the 501(c)(3) Arizona Corporate Commission annual report and W9 Form. Or the applicant must partner with a 501(c)(3) organization.



17. Awarded applicants do not have authority or privileges associated with City sponsorship, donations and/or in-kind not identified within the grant award letter (example: Channel 11, Progress Magazine, rental equipment, etc.).

Applicants must present their proposal to the Arts & Cultural Advisory Commission during the **May 3, 2021** meeting. The meeting is currently scheduled for **6:00PM** at Surprise City Hall, Council Chambers, 16000 N. Civic Center Plaza. Additional meeting information will be sent upon receipt of application.



**ARTS & CULTURE GRANT PROGRAM
FY 2021-2022 FUNDING APPLICATION**

Section 1

Date: _____

Organization Name: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

Contact Person/Title: _____

Proposal Due Date: Friday, April 23, 2021 by 5:00 p.m.

Name of the project/activity for which you are requesting funding: _____

Please indicate the amount of funding you are requesting: \$_____

Did you receive City grant funding last year? _____

Have you applied for other grant funding such as Community Outreach Program funding
from the city: Yes No

Authorized Agency Representative

Title

Date



Section 2

Eligibility Criteria

1. Grant-funded activities must occur between July 1, 2021 and June 15, 2022.
2. Applicants must provide direct services which enhance the community for Surprise residents through arts and cultural events or activities. The Arts & Cultural Advisory Commission is interested in seeing proposals focus on the following areas in Surprise:
 - a. Community building events
 - b. Programs, activities or services which provide public benefit
 - i. Projects that support art programs, events and services that include Surprise's diverse culture and values
3. Applicants that received previous city grant funding, regardless of the funding source, must be current in their reporting and have submitted timely and accurate reports.
4. Applicants must demonstrate the ability to generate revenue from other sources.

What We Fund

Organizations may apply for event-based funds, including directly related administrative costs. Some examples that will be considered:

- Funding artistic staff (salaries, wages, fees)
- Supporting a public presentation, production, exhibit, outdoor community celebration, arts fair or festival
- Arts-related supplies/materials
- Rehearsal space, office rental space
- Marketing, promotion, and publicity expenses

What We Don't Fund

- Activities occurring outside of Surprise city limits
- Bad debt – Deficit and debt reduction (e.g. loan fees, finance charges, etc.)
- Funding general operations/administrative staff (salaries, wages, fees)
- Most general operating costs
- Closed subscription series
- Projects already funded wholly by other sources
- Projects which are part of a post-secondary academic degree program



- Fellowships
- Awards
- Social functions, parties, receptions
- Fundraising events
- Tuition assistance
- Schools (public or private) or other arts-in-education projects
- Out-of-state travel
- Food and beverages
- Capital construction
- Activities with a political or religious purpose

***As a note,** faith-based organizations are eligible to apply for an Arts & Culture Grant to support the non-religious cultural and arts programming that they provide and proposals should outline the care taken to separate, in time or location, their inherently religious activities from any arts or cultural programming funded through a Surprise Arts & Culture Grant.



Application Directions

- a. Please provide comprehensive and clear responses to each of the sections below. Respond to all questions. If a question does not apply to your proposal; indicate this by responding "Not Applicable". Times New Roman or Arial 12 point font and black type must be used. It is preferred that completed applications be emailed to Karina.Caraveo@surpriseaz.gov. If it is not possible to email the application, please call Karina Caraveo at (623) 222-3243.
- b. Please respond to the following questions with clear and specific information. The responses to the following questions will be ranked on a point system of up to **100 points**.
 1. Provide a brief description of your proposed program/event/activity. Include any previous history, evidence that the event will take place in the City of Surprise, any partnerships with other groups/organizations and how the Arts & Culture Grant Program funds will be used. (no more than one page) **25 points**
 2. Demonstrate the need for the proposed project/program. (no more than 1/2 page) **15 points**
 3. Specify the total number of persons expected to be served by this project during the funded year and the number of Surprise residents who will be served. (no more than 1/2 page) **25 points**
 4. Identify one goal and three measurable objectives which will be met by this project. (no more than one page) **15 points**
 5. Provide evidence of other leveraged resources. (No more than a paragraph) **10 points**
 6. What is the minimum amount you could accept in order for your program/event/activity to be successful? **10 points**

The City of Surprise reserves the right to reject any and all applications and to waive any requirements in an application when it deems it necessary and in the best interest of the City.



Application Checklist

- ☐ Completion of Application -- sections b 1 through 6
- ☐ Application typed and signed
- ☐ Proposed budget
- ☐ 501(c)(3) verification includes all items listed below or the applicant must partner with a 501(c)(3) organization:
 - o List of Board of Directors
 - o Copy of the non-profit federal tax status 501(c)(3)
 - o Copy of the 501(c)(3) Arizona Corporate Commission annual report
 - o Completed W9 Form
- ☐ Any additional documentation supporting your proposed project

Turn in this checklist, the application, and all corresponding items no later than 5pm Friday, April 23, 2021.

Late or incomplete applications will not be accepted.

Section 3

Budget

Arts & Culture Grant Expense Report 2021-2022

PROGRAM: Arts & Culture Grant Program 2021-2022

Request \$

Start Date 07/01/2021

Other Funds \$

End Date 06/15/2022

APPLICANT INFORMATION:

Name: _____

Address: _____

Email: _____

Total Cost \$

Program Manager _____

Phone Number _____

	Description	Cost	SCOP Request	Other Funds	Total
1					-
2					-
3					-
4					-
5					-
6					-
7					-
8					-
9					-
10					-
TOTAL:					-

CEO Signature: _____
(Or authorized representative)

Provide a brief justification of all line items on a separate sheet.



CONFLICTS OF INTEREST

LEGAL DEPARTMENT, FEBRUARY 23, 2021



Conflict of interest

Arizona statutory law requires public officers (or employee) who have a conflict of interest to do two things...

- 1) Disclose the interest
- 2) Refrain from **any** participation in the matter.

A.R.S. §§ 38-501 to 511.

WHAT IS A CONFLICT OF INTEREST?

- A PUBLIC OFFICER OR EMPLOYEE
- WHO HAS (OR HIS RELATIVE HAS)
- A SUBSTANTIAL INTEREST

SUBSTANTIAL INTEREST?

- A NON-SPECULATIVE
- PECUNIARY (financial)
- PROPRIETARY (business)
- EITHER DIRECT OR INDIRECT

RELATIVES

- Your spouse
- Your children
- Your grandchildren
- Your parents
- Your grandparents
- Your siblings by full or half-blood & their spouses
- Your spouse's parent, brother, sister or child

WHAT ALL APPOINTED OFFICIALS NEED TO KNOW.

- Conflicts can happen-just don't try to influence the decision or vote. Always disclose the interest.
- When in doubt --- ASK!!
- What to do at the meeting when you have a conflict? – Refrain from participation.

GIFTS



Can you accept them? Can you give them?

GIFTS - Accepting

- Public officers are prohibited from using or attempting to use their position to secure any benefit or anything of value.
 - A.R.S. § 38-504(c)
- Public officers are prohibited from agreeing to receive or receiving compensation other than as provided by law for services they render.
 - A.R.S. § 38-505(A)

Exceptions

- *De minimis* gifts, i.e.:
 - 1) Unsolicited advertising or promotional material such as pens, scratch pads, calendars, etc... (basically trinkets).
 - 2) Other items of nominal value (e.g. box of candy or fruitcake) that are merely tokens of appreciation and not related to any particular transaction.

Ask yourself

- How would you feel if the Arizona Republic ran a story about you receiving the gift?
- Would a citizen question whether the gift is intended to buy influence?

- If you have any reservation or question about the propriety of a gift or gratuity, the best practice is always to:

DECLINE



QUESTIONS OR COMMENTS?

Thank You



CITY OF SURPRISE Arts and Cultural Advisory Commission Meeting

Council Meeting Date: March 1, 2021 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and action pertaining to the deaccession of the "Give Your Community a Hand" mural.

Motion:

I move to recommend approval of the deaccession of the "Give Your Community a Hand" mural.

Background:

In FY19, the Arts & Cultural Advisory Commission deemed maintenance of existing public art installations to be a priority. A budget was allocated for these repairs, and assessments of art have been conducted by members of the Commission, City staff, and original artists.

One of the art pieces addressed at the time was the "Give Your Community a Hand" mural, which was determined to no longer be appropriate for its former location. After further consideration and a review by WHAM Art Association, the original art organization overseeing the creation and installation of the piece, it was determined that the tile pieces were damaged beyond value, and were no longer deemed salvageable.

At the recommendation of City staff, WHAM, and the review panel, this item has been placed on the agenda to approve the deaccession of the Give Your Community a Hand art piece.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community.

Policy Compliant:

This item is City and Council policy compliant.

Financial Impact:

There is no financial impact associated with this item.

Budget Impact:

There is no budget impact associated with this item.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:

1. Request for Deaccession - Give Your Community a Hand
-

Request for Deaccession

Date: March 1, 2021

To: Arts & Cultural Advisory Commission

From: Danielle Osborne, HSCV Administrator

CC: Seth Dyson, HSCV Director, Eric Boyles, Procurement Manager, Hobie Wingard, Assistant City Attorney, Deb Perry, Financial Analyst – Sr., Karina Caraveo, Administrative Specialist

Re: “Give Your Community a Hand” Mosaic

Background:

Over the course of Fiscal Year 2018, and in response to the adoption of the Surprise Public Art Policies & Procedures Guide (SPAPPG), the Surprise Arts & Cultural Advisory Commission (SACAC) opted to pursue maintenance assessments on all pieces of public art in the city’s inventory. A particular piece of concern, the “Give Your Community a Hand” mosaic was assigned a designation of “somewhat urgent” for repair or remedy.

The mosaic comprised of multiple ceramic tiles focused on creative handprints, and designed by various members of the community. These tiles were then pieced together to create the full mosaic, titled “Give Your Community a Hand.” The tiles were secured to a wooden board, which was bolted to a wall adjacent to the Parks & Recreation (formerly Community & Recreation Services) administrative office. The piece of art and the installation process was commissioned by the City and conducted by a local non-profit organization, WHAM Arts Association.

Assessment:

In recent years, the mosaic had seen wear and tear due to water damage caused by a sprinkler system on the adjacent lawn. Parks & Recreation staff reported multiple instances of members of the public turning in tiles that had fallen onto the ground due to their weakened state. Additionally, the wall on which the mosaic was installed contains an operating well system, and the moisture produced by the system was determined to

cause the most substantial damage to the piece by rotting the wooden board, and causing rust and weakening to the bolts securing the entire piece. Maintenance staff made multiple attempts to re-adhere the tiles, but the continuous water damage caused ongoing recurrences of this issue. Throughout the assessment and removal, it was determined by WHAM that the security of the art piece could no longer be guaranteed due to the ongoing water damage.

Previous Actions:

At the March 4, 2019 SACAC meeting, the commission approved the removal of “Give Your Community a Hand.” WHAM performed the removal, and the remaining salvageable tiles were placed into storage in City Hall. Pending budget availability, the SACAC expressed a desire to re-install the mosaic in a new, more favorable location. After some discussions, staff recommended the western-facing wall of the Dreamcatcher Park facility, to which the SACAC agreed. Staff was asked to pursue an estimated cost for installation from WHAM. Additionally, WHAM was provided a selection of tiles to review at their facility in order to create an action plan for installation.

At the January 11, 2021 SACAC meeting, WHAM Executive Director Connie Whitlock spoke to the commission about the extent of the damage on the selected tiles. On appearance, the tiles looked as though they could be re-installed, however some trial work proved that a great amount of labor would need to go into saving the tiles. Ms. Whitlock asked to review the remaining tiles to ensure that all opportunities for restoration were reviewed. On February 2, 2021, a panel of three commissioners met with staff and Ms. Whitlock to review the tiles, and determined that they were all damaged beyond repair.

Criteria for Deaccession:

The SPAPPG process for deaccession of artwork requires a written request for deaccession review from staff. The artwork is being recommended for deaccession based on the following criteria (derived from the SPAPPG, Chapter IV, Section B):

- (a) The condition or security of the artwork cannot be reasonable guaranteed.
- (b) The artwork requires excessive maintenance or conservation work or has faults of design or workmanship to the extent that the repair or remedy is impractical or infeasible.

- (c) The artwork has been damaged or has deteriorated beyond the point where repair is practical or feasible.
- (g) There has been sustained and overwhelming public objection to the artwork over a five-year period.
- (h) The City wishes to replace the artwork with a work of more significance by the same artist.

The following are additional considerations for discussion of this request:

Estimated current value: \$0

Initial acquisition method and cost: \$2,000 via agreement between WHAM and CRS Department. The tiles were created by community stakeholders of varying capacities throughout multiple events. No targeted advertisement or other means of prominence were used to promote the creation of this artwork.

First right of refusal: Connie Whitlock, WHAM Executive Director has granted permission to the city to dispose of the piece as deemed appropriate.

Next Steps:

City staff may convene, with coordination of the SACAC, a deaccession panel which will determine whether an artwork meets the specified criteria. Based on information submitted in the request for deaccession, the panel reviews the request and forwards its report and recommendations to SACAC for final action. The panel may recommend an alternative to deaccession, such as relocation of the artwork to another site.

The SACAC will then review the deaccession report and vote on its recommendation, to be forwarded to City Council for final action.

If deaccession is approved, city staff will proceed with deaccession of the piece in accordance with the SPAPPG and applicable law. Any destruction of deaccessioned works will be at City expense.



CITY OF SURPRISE
Arts and Cultural Advisory Commission Meeting

Council Meeting Date: March 1, 2021 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No	Regular: Yes	Public Hearing: No	Report/Discussion: No
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Agenda Wording:

Discussion and action pertaining to the restoration of the “We are the Past, Present, and Future of Surprise” mural at Bicentennial Park.

Motion:

I move to recommend approval of the restoration to the “We are the Past, Present, and Future of Surprise” mural at Bicentennial Park at a cost not to exceed \$6,000.

Background:

In 2018, the Arts & Cultural Advisory Commission approved a list of art pieces deemed necessary for priority maintenance efforts. The mural on the restroom at Bicentennial Park titled “We Are the Past, Present and Future of Surprise” was deemed in need of moderate repair due to fading and peeling paint. This item has been placed on the agenda to discuss next steps towards the mural’s restoration.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community.

Policy Compliant:

This item is City and Council policy compliant.

Financial Impact:

If approved, this item will not exceed \$6,000.

Budget Impact:

If approved, this item will not exceed \$6,000.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:

1. We Are the Past...Maintenance Assessment
 2. WHAM - Bicentennial Park Mural Restoration Proposal
-

Art Piece: We are the Past, Present, and Future of Surprise

Artist: WHAM Staff and ten WHAM Artists (Connie Whitlock present for review)

Location: Bicentennial Park – 16705 N. Nash St.

Maintenance & Fabrication Issues: Not excessive

Comments: “O” in address broken, Lavender needs wash and paint, pillars need solid color, touch up acrylic black, use outdoor acrylic paint, cement clear seal building.

Urgency: Revisit in six months to a year

Comments:

Timeframe: Within the next year

Comments:

Deferred or Phased Maintenance: In phases

Comments:

Skills Needed: In-house

Comments:

Cost: To be determined

General Comments and further work explained:

Proposal to Repaint and Repair original “We are the Past, Present, and the Future of Surprise” mural at Bicentennial Park in Surprise.

This proposal is to Surprise Arts and Culture Commission for Repairs and Repaint “We are the Past, Present and the Future of Surprise” - Bicentennial Park, 15705 N. Nash St. Mural. This tagged restroom had been a problem to the Surprise Police Department and the community for a long time. The police were given a grant by the Arts Commission, and WHAM Arts Organization came up with a gorgeous design. Teens, taggers and artists painted the mural. It is now on the Arizona Commission of Arts list of art that prevents crime. In 2021 the public restroom needs restoration, it has degraded over the past few years. The City Arts Council has approached WHAM to do the job. Surprise Young Life requested that WHAM and they collaborate on a project. Young Life cares for kids, and changes lives in the process. A City grant will help with supplies and labor, which will be split with Young Life and WHAM to redo the front and the back with a new design that will be submitted for approval. The project may be deferred to fall if it is too hot to complete it earlier in the year. See <https://www.surpriseaz.gov/files/maps/arts/> for a visual.

WHAM’s Teen Art Club is self-governed. Members meet once a week in addition to taking art class. Teen Art Club for ages 13 – 19 is about getting teenagers excited about art, stimulating their creativity, teaching the value of teamwork, and encouraging them to affect their community in a positive way. WHAM provides a safe place to thrive and grow, building self-esteem, and allowing teenagers from all over the West Valley to discover talents they may never have known they had. At WHAM, we believe that providing a place for teen experimentation helps avoid expensive downstream intervention. Art Club, now in its 8th year, averages between 20 and 40 members, who come together, about a dozen at a time, to learn, and to produce a variety of art. Many of our teens come from low-income families, and feel at home in WHAM’s structured, supervised environment. During the school year the club meets twice a month on Wednesdays from 4:30- 6:30. In the summer we meet every Wednesday until August at the same time, at WHAM Community Art Center, 16560 N. Dysart Road, Surprise. Membership - annual fee \$30 - requires 20 hours of volunteerism every year working on WHAM community outreach programs and around WHAM’s art center. The program is led by professional artist, Carree Tolle, who brings out the artist in each child, and guides them through their own creations, and artwork for the public. Professional artists who are members of WHAM teach classes on a volunteer basis as part of their agreement with WHAM. Our students do landscape sketching, 3d lighted sculpture, recycled arts, clay hand building and glazing, anime, masks, chalk art, and more. Teen Art Club membership includes Teen WHAM T-Shirt, discounts to events, community service opportunities, classes, demonstrations and competitions, collaborative public art projects with Local Government, events and parties, mentoring, and co-management of WHAM’s traveling art studio - WHAM ON WHEELS. WOW’s colorful box towed on a trailer handily unfolds into an instant art studio for interactive workshops offered at fairs, parks and libraries. With the advent of social distancing, WOW is on hold, so Teen WHAM is cooking up new projects.

Schools in the West Valley educate children of white-collar workers, blue-collar workers, farm workers, ranchers, immigrants, and others side by side. While some of the schools in the area educate families of higher socio-economic status, over 50% do not. Our teen club members represent the range of this demographic. The average County household income is \$54,000. And the temptation to engage in risky behaviors is very real in our community. In Surprise, where WHAM is located, teens experience some particular challenges. Parents and guardians in Surprise have been turning in alarming numbers to police to report their missing teenagers, with a 22 percent increase in runaways.

WHAM Art Teen Club originally created the current painted mural which surrounds the restroom on all four sides. It was titled “We Are The Past, Present and Future of Surprise”. It was funded by Surprise Police and Arts Commission in 2012 to be an anti-graffiti initiative. It worked. Only once in the entire 9 years was it tagged, and WHAM artists came out to repair it. Now, 9 years down the road through weather wear and tear on the building the mural walls need repair and repainting.

Originally the supplies and expenses were \$3,000.00
This was done in the month of June.....very hot.....
There were 6 adult artists who painted a total of 190 hrs.
A small stipend of \$570 was given to WHAM for their efforts.
Total cost to City \$3,570.00

WHAM will partner with another city teen organization "Young Life" to incorporate some of their teens into our program and give them a project they can be proud of as well as get involved in their community. We anticipate 6 Young Life Teens and 6 WHAM Teen Art Club members as well as 3 to 4 artist over a 2- 3 week period to complete the mural. Teens could only work on the mural on weekends.

After reviewing the current building, we have determined that each side of the bathroom walls would need the following:

1. Past Side: faded and hard to see details so would need all details to be repainted.
2. Present Side: completely repainted with the attached image of Surprise today.
3. Future Side: Only a few places to touch up.
4. Front: Paint over current colors to brighten and repaint the two pillars.

I would think that 2/3 of paint and supplies of the original mural would be necessary since some walls are in decent shape, but front and back will need to be completely redone. The original cost of paint and supplies was \$3,000 so 2/3 would be \$2,000.00. Also, time to complete the mural would depend on when teens could come to paint as well as schedule for artists. If we look at 2/3 of original hours that would be 126 hr. at \$30 an hour is \$3780. Total proposed Funding to complete this project would be **\$5,780.**

The timeframe would need to be before it gets to hot and hopefully in April or early May of 2021. If, not then it would have to be pushed out to mid fall of 2021.

Both WHAM and Young Life will split the profit over the supplies as a stipend to do the project.

See design for the back of restroom portion Present as well as design for two pillars.

Connie Whitlock
WHAM Art Center









CITY OF SURPRISE
Arts and Cultural Advisory Commission Meeting

Council Meeting Date: March 1, 2021 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations: None

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Presentation and discussion pertaining to an update on the Municipal Arts Fund.

Motion:

None, this item is for discussion only.

Background:

In 2016, the Surprise City Council adopted Ordinance #2016-13, which established the Municipal Arts Fund and allocated 1.3% of the funding for Capital Improvement Projects towards the acquisition of public art and the administration of a public art program. This item has been placed on the agenda to allow staff to provide an update on the ongoing projects funded by Ordinance #2016-13, as well as an update on the Municipal Arts Fund.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community.

Policy Compliant:

Sec. 2-299 (d)(4) of the Surprise Municipal Code directs the Commission recommend to city council, through the city manager, appropriate public art projects for expenditure of one and one-third percent public art program funds.

Financial Impact:

There is no financial impact associated with this item.

Budget Impact:

This is no budget impact associated with this item.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:

1. Municipal Art Fund Project Updates



Municipal Art Fund Project Updates

Arts & Cultural Advisory Commission | March 1, 2021

“Together We Will”



- Art by Logan Simpson and Trevor O'Tool
- Located at the SPA-1 Campus
- Funded by the construction of the Public Works Operations Facility
- Artist awarded through a Request for Proposals (RFP) solicitation
- Project completed February 9th



“A Hero”

- Art by Logan Simpson, WERK, Trevor O'Tool and Jeremy Cites
- Located adjacent to the Fire Station
- Funded by the construction of the Fire Station 304 facility
- Artist awarded through an RFP solicitation
- Estimated completion date: February 19th





Police Safety & Evidence Readiness Center/PD Training Facility



- Artist Steven Weitzman contracted to create art form liners
- Perimeter wall of facility will be given aesthetic treatment
- Funded by the creation of the PSERC/PD Training Facility
 - Facilities are being built on one site, therefore funds were pooled together for one project
- Panel kick-off meeting held February 22nd



Art Location

PLANT LEGEND

SYMBOL BOTANICAL NAME
SYM. COMMON NAME

TREES

- TREES TO BE REMOVED FROM SITE
- CHLOPSIS LINEARIS ART'S SEEDLESS
- SEEDLESS DESERT WILLOW
- PARKINSONIA X DESERT MUSEUM
- DESERT MUSEUM PALO VERDE
- PROSOPIS SEEDLESS HYBRID ART
- ART SEEDLESS HYBRID MESQUITE

RELOCATED PLANT MATERIAL

- CARNE (2) A. GIGANTEA
- SAGUARO CACTUS
- YACATELLA BRACHYDENS
- YACATELLA ACACIA
- FOGUEIRA SPLENDENS
- COTILLO
- QUINTA X KELLEY'S CHOICE
- KELLEY'S CHOICE PRICKLY PEAR
- EDMONDCACTUS GROSSUM
- GOLDEN BARREL CACTUS

SHRUBS

- LEUCOPHYLLUM FRUTESCENS
- GREEN CLOUD TEXAS RANGER
- SIMMONDSIA CHINENSIS
- LOUISA
- LARREA TRIDENTATA
- CREOSOTE BUSH
- AMORPHOSA CO. TOPEKA
- TRIANGLE LEAF BURRAGE
- LANTANA MONTIVIDENSIS
- TRAILING PURPLE LANTANA
- EDMONDCACTUS GROSSUM
- GOLDEN BARREL CACTUS



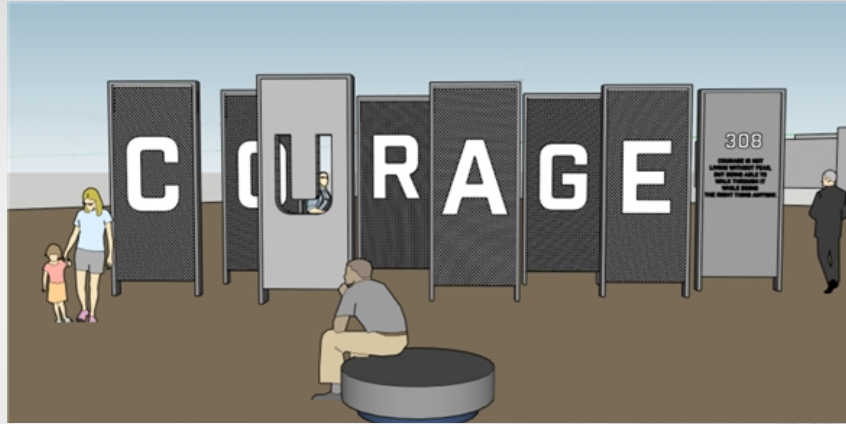


Process

- Enter into agreement with Mr. Weitzman for his services – **COMPLETE**
- Collaboration with the art panel on a design for the security wall – **IN PROGRESS**
- Design will be translated into formliners, or molds, for the walls
- Building contractors will use these formliners to pour the concrete which creates the wall panels
- Building contractors will construct the wall using these panels

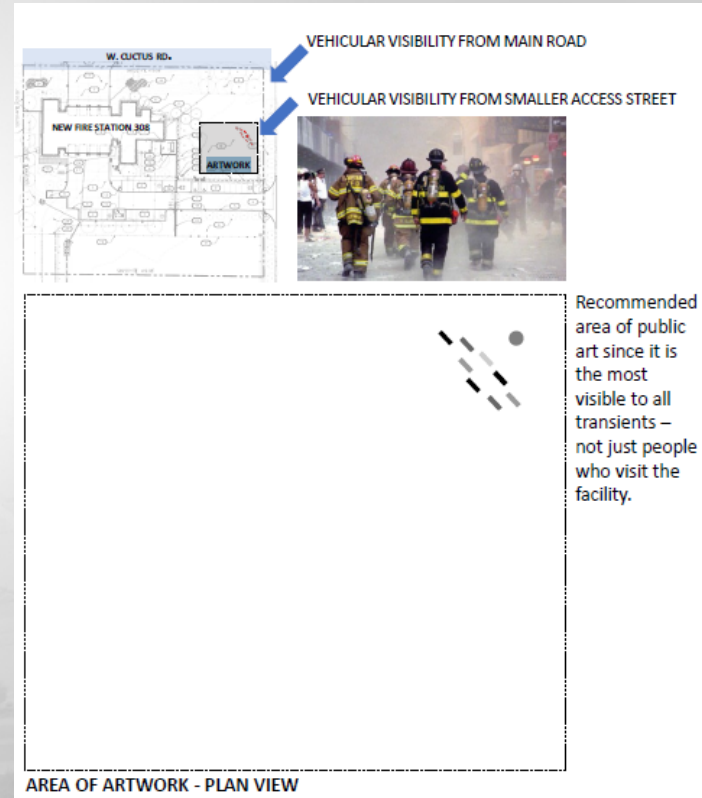
“Courage Walk 308”

- Proposal from 23 by Kai selected by panel
- Proposal recommended to SACAC on February 1st
- Council presentation scheduled for March 16th
- Project funded by the creation of the Fire Station 308 facility



Proposal Details

- Art will be located in a 150' x 150' site adjacent to the fire station
- Panel/artist meet & greet scheduled for March 5th
- Details to be discussed with artist:
 - Lighting design
 - Landscape design
 - Material
 - Scale



Roadways/Pavement Preservation

- Project budget: \$334,500
- Art funded by the following projects:
 - Waddell Rd. from SR 303 to Reems Rd. widening project (\$91,800)
 - Litchfield Rd. from Waddell Rd. to Peoria Ave. widening project (\$44,600)
 - Greenway Rd. from Cotton Ln. to Sarival Ave. widening project (\$66,900)
 - Citywide Pavement Preservation (\$131,200)



Land Acquisition

- Project budget: \$39,300
- Funded by the purchase of land for a future Police & Fire substation, and park
- Artwork will need to be sited adjacent to the land
- Land negotiations ongoing, more information to come

Municipal Arts Fund Update

- Non-bond funded allocations
 - Current balance: \$234,800
- Upcoming expiration:
 - \$14,300 must be expended by the end of FY2022
 - If not, City Manager approval needed to carry forward funding
 - Municipal Art Funds will be utilized for FY21/FY22 Gallery 37 expenditure
- Council request
 - Review of 1.3% for the Arts ordinance underway
 - There will be amendments
 - Commission will have opportunity to review and provide input



QUESTIONS OR COMMENTS?

Thank You



CITY OF SURPRISE Arts and Cultural Advisory Commission Meeting

Council Meeting Date: March 1, 2021 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations: None

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion pertaining to the procurement of an art piece for the city's permanent collection.

Motion:

None, this item is for discussion only.

Background:

Local artist Joe Tyler has loaned a piece of art to the city for temporary display in the first floor of the City Hall lobby. The commission has inquired about purchasing it for the city's permanent collection. Staff has reached out to the artist to learn if the item is for sale, and whether the artist is willing to provide a proposal for purchase. This item has been placed on the agenda to determine a location for the art piece.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community.

Policy Compliant:

This item is City and Council policy compliant.

Financial Impact:

None at this time, however future action may lead to financial impact.

Budget Impact:

None at this time, however future action may lead to budget impact.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:

1. Joe Tyler Temporary Pieces
-



