

CITY OF SURPRISE
Local Fire and Police Boards Joint Meeting
16000 N. Civic Center Plaza
Surprise, AZ 85374
Wednesday, September 9, 2020 @ 9:00 AM
COUNCIL CHAMBERS



NOTICE: In an effort to protect health and safety of city employees, residents, and visitors, the Council Chambers will be closed to the public during this meeting. The public may access the meeting by viewing a live stream or broadcast of the meeting. To watch live, please visit www.surpriseaz.gov/surprisetv, the Surprise City Gov Facebook page at www.facebook.com/cityofsurprise. Cox channel 11 and Century Link channel 8513 will also carry the meeting live.

For instructions on how to comment on agenda items and public hearings, please go to <https://bit.ly/2Yflf6D>

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Local Fire and Police Boards Joint Meeting Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- 1. Internal Considerations and action pertaining to the review and approval of the June 10, 2020 PSPRS Local Fire and Police Boards Joint Meeting Minutes Human Resources

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- 2. Internal Meet/greet and possible inquiry/proposal of future agenda items for new PSPRS Legal Counsel Ryan Rapp Underwood & Pacheco PLC Human Resources

- G. Other Business and Future Agenda Items
- H. Executive Session

For information purposes: Upon a public majority vote of a quorum of the Public Safety Personnel Retirement Commission ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2)); or discussion or consultation for legal advice with the Commission's attorneys (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: September 2, 2020 at 4:20 PM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Local Fire and Police Boards Joint Meeting

Council Meeting Date: September 9, 2020
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: Yes Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Considerations and action pertaining to the review and approval of the June 10, 2020 PSPRS Local Fire and Police Boards Joint Meeting Minutes

Motion:

I make a motion to approve the June 10, 2020 PSPRS Local Fire and Police Boards Joint Meeting Minutes.

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. Joint Meeting Minutes (Draft) 6-10-2020
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PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL FIRE AND POLICE BOARDS JOINT
Meeting Minutes, Wednesday, June 10, 2020
16000 N. Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the PSPRS City of Surprise Local Fire and Police Boards Joint Meeting held at 10:00 a.m. Wednesday, June 10, 2020. The meeting was held in City Hall, Council Chambers. Due to COVID-19, the public was able to stream meeting live.

A. Call To Order

Chair Hall called meeting to order at 10:00 a.m.

B. Roll Call: Skip Hall, Chairperson – Present
Chandler Brown, Citizen Board Member – Present (*conference bridge during roll call*)
James Conner, Citizen Board Member – Present
Severin Hall, Police Board Member – Absent
Ian Murton, Police Board Member – Present
Christopher Preest, Fire Board Member – Present (*conference bridge*)
Ricardo Valdez, Fire Board Member - Present

In attendance: Connie Welsch, Human Resources Manager
Carrie O'Brien, Board Attorney (*conference bridge*)
Eric Boyles, Procurement Manager (*conference bridge*)
Ariana Reyna, Sr. Human Resources Analyst

C. Pledge of Allegiance – Completed

D. Current events and reports – None

E. Staff Reports – None

F. Call to the Public – None

Regular Agenda:

- 1. Considerations and possible action pertaining to the review and approval of the March 11, 2020 PSPRS Local Fire and Police Joint Board Meeting Minutes – APPROVED**

Motion to Approve: Ian Murton
Second: James Conner
Opposed: None

2. Report from the Joint Board Positions Process Subcommittee regarding Independent Legal Counsel

Chris Preest addressed the Board and stated that Subcommittee has been having ongoing meetings to review process. He acknowledged that Procurement Manager, Eric Boyles has assisted through this process and provided his expertise. Eric Boyles stated that from last meeting he took everyone's input and drafted RFQ. If the Board approves the draft RFQ, Eric mentioned he could move forward with sending this out to firms to garner responses for the Board's future review and consideration. Eric stated that the only change from the last meeting was adding that services would be provided for the Joint Board along with Fire and Police as well. There was clarification from Board members attesting that Fire and Police Board could move forward with different representation if desired. Ariana Reyna clarified that the Subcommittee is presenting this information to the Joint Board but voting for both RFQ and agenda item number 3 has to be done separately by each PSPRS Local Board.

Rick Valdez asked if it would be appropriate to vote on RFQ during the Fire Board meeting to which Ariana Reyna replied that it was up to the Board. The Fire Board could move forward with voting to move forward with RFQ process during the Joint Board meeting or they had the option of tabling agenda item to be discussed during the next Fire Board meeting. Carrie O'Brien stated that there was no violation from an open meeting law standpoint as long as there was a clear vote from each Board separately.

2.1 Consideration and possible action by the PSPRS Local Fire Board to request the City of Surprise issue an RFQ for Independent Legal Counsel on behalf of the PSPRS Local Fire Board – APPROVED

Motion to Approve: James Conner

Second: Ricardo Valdez

Opposed: None

2.2 Consideration and possible action by the PSPRS Local Fire Board to request the City of Surprise issue an RFQ for Independent Legal Counsel on behalf of the PSPRS Local Police Board – APPROVED

Motion to Approve: James Conner

Second: Ian Murton

Opposed: None

3. Report from the Joint Board Positions Process Subcommittee regarding Board Secretary Position and the appointment of Ariana Reyna as Board Secretary

Ariana Reyna stated that the Joint Board Positions Process Subcommittee met on March 11, 2020 and agreed to recommend Ariana Reyna in the following Joint Board meeting so that members had the opportunity to interview Ariana and have the final say in appointment of the Board Secretary role.

3.1 Consideration and possible action by the PSPRS Local Fire Board to appoint Ariana Reyna as Board Secretary

Motion to Approve: Ricardo Valdez

Second: Chandler Brown

Opposed: None

3.2 Consideration and possible action by the PSPRS Local Police Board to appoint Ariana Reyna as Board Secretary

Motion to Approve: Ian Murton

Second: James Conner

Opposed: None

G. Other Business and Future Agenda Items – None (independent Fire and Police Boards will meet to decide selection of Legal Counsel following each recommendation from each Boards' corresponding selection panels).

H. Executive Session – None.

I. Adjournment

Motion to adjourn at 10:15 a.m. – APPROVED

Motion: Chandler Brown

Second: Ian Murton

Opposed: None



PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL FIRE AND POLICE BOARDS JOINT
Meeting Minutes, Wednesday, June 10, 2020
16000 N. Civic Center Plaza, Surprise, Arizona 85374

Meeting Minutes Approval:

Skip Hall, Chair

CERTIFICATION:

I, Ariana Reyna, Sr. Human Resources Analyst – ADA & Leaves for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct minutes of the PSPRS Local Fire and Police Joint Board Meeting of **Wednesday, June 10, 2020**.

Ariana Reyna, Human Resources



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Council Meeting Date: September 9, 2020
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Meet/greet and possible inquiry/proposal of future agenda items for new PSPRS Legal Counsel Ryan Rapp Underwood & Pacheco PLC

Motion:

Background:

Both PSPRS Local Fire and Police Boards selected Ryan Rapp Underwood & Pacheco PLC as legal representation during the 08/12/2020 meetings as a result of RFQ process. Possible discussion of responsibilities and expectations.

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:
