

CITY OF SURPRISE
Boards and Commissions Nominations Committee
16000 N. Civic Center Plaza
Surprise, AZ 85374
Monday, August 31, 2020 @ 4:00 PM
COUNCIL CHAMBERS



NOTICE: In an effort to protect health and safety of city employees, residents, and visitors, the Council Chambers will be closed to the public during this meeting. The public may access the meeting by viewing a live stream or broadcast of the meeting. To watch live, please visit www.surpriseaz.gov/surprisetv, the Surprise City Gov Facebook page at www.facebook.com/cityofsurprise. Cox channel 11 and Century Link channel 8513 will also carry the meeting live.

<https://bit.ly/2x3TJ10>

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Boards and Commissions Nominations Committee

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- | | | | |
|----|----------|---|--|
| 1. | Internal | Consideration and action to approve the Boards and Commissions Nominations Committee Meeting Minutes of June 8, 2020. | None

Sherry Aguilar
City Clerk |
|----|----------|---|--|

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|--|--|
| 2. | Citywide | The Boards and Commissions Nominations Committee will interview applicants for the Planning & Zoning Commission vacancy. | None

Sherry Aguilar
City Clerk |
|----|----------|--|--|

- G. Other Business and Future Agenda Items
- H. Executive Session

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: Wednesday, August 26, 2020 @4:00 P.M.

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Boards and Commissions Nominations Committee

Council Meeting Date: August 31, 2020
Submitting Department: City Clerk
Staff Recommendations: None

Contact Person: Sherry Aguilar
District: Internal

Consent: Yes Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action to approve the Boards and Commissions Nominations Committee Meeting Minutes of June 8, 2020.

Motion:

I move to approve the Boards and Commissions Nominations Committee Meeting Minutes of June 8, 2020.

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. BCNC MINUTES 06082020
-

CITY OF SURPRISE
Board and Commission Nomination
Committee Meeting
16000 North Civic Center Plaza
Surprise, AZ 85374

Monday, June 8, 2020 3:30 p.m.

Call to Order @ 3:30 p.m.

Roll Call – All Committee members were present.

Councilmember Roland F. Winters, Jr. (Chair) called the **Board and Commission Nomination Committee** to order at 3:30 p.m. at Surprise City Hall, Council Chambers 16000 North Civic Center Plaza Surprise, Arizona 85374, on Monday, June 8, 2020. Also in attendance with Chair, Roland F. Winters, Jr., Committee Member, Ken Remley and Committee Member, Nancy Hayden.

Staff Present: City Clerk, Sherry Ann Aguilar.

Other attendees: City Auditor, Carol Holley; Arts & Cultural Advisory Commission Chair, Margaret Lieu, HR, Connie Welch and HSCV, Paul Bernardo.

CALL TO THE PUBLIC - none.

REGULAR AGENDA ITEMS:

1. Consideration and action to approve the Nominations Committee Meeting minutes from April 10, 2020 and Executive Session Minutes from April 10, 2020.

Committee Member Remley made the motion to approve the Nominations Committee Meeting minutes from April 10, 2020 and Executive Session Minutes from April 10, 2020. Committee Member Hayden seconded the motion. Motion carried.

2. The Nominations Committee will conduct interviews for the following Board and Commission Vacancies: Audit Committee, Arts Committee, Personnel Appeals Board and Veterans, Disability and Human Services Commission and make recommendations to the City Council at the June 16, 2020 Regular Council Meeting, and review Reappointment List and applications filed prior for the Veterans, Disability and Human Services vacancy.

Committee Member Remley approved recommending the following appointments to the City Council for consideration:

Arts & Cultural Advisory Commission - Rhiannon Miett, Susan deJong and Kathie Morgan for 4 year terms ending on June 30, 2024; City Audit Committee - John Holland and Connie Bowers for 2 year terms ending on June 30, 2022; Judicial Selection Advisory Commission - Judge, Peter Swann for a 4 year term ending on June 30, 2024; Board of Trustees - Aaron Bacon with a 4 year term ending on June 30, 2024; Personnel Appeals Board - Ira McCullough and Valerie Serrano for a 4 year term ending on June 30, 2024; Planning & Zoning Commission - Scott Krous, Dennis Smith and Mitchell

Rosenbaum for a 4 year term ending on June 30, 2024; Public Safety Retirement Board (Citizen Member) Jim Conner for a 4 year term ending on June 30, 2024 and Veterans, Disabilities and Human Services Commission - Bruce Hertzog and Dan Moore with a 4 year term ending on June 30, 2024.

Committee Member Hayden seconded the motion. Motion carried.

Adjournment:

Committee Member Ken Remley made the motion to adjourn the **Boards and Commissions Nomination Committee** of June 8, 2020 @ 6:42 p.m. Seconded by Committee Member, Nancy Hayden. Motion carried.

Chair, Roland F. Winters, Jr.

ATTEST:

City Clerk/Deputy Clerk



CITY OF SURPRISE
Boards and Commissions Nominations Committee

Council Meeting Date: August 31, 2020
Submitting Department: City Clerk
Staff Recommendations: None

Contact Person: Sherry Aguilar, City Clerk
District: Citywide

Consent: No	Regular: Yes	Public Hearing: No	Report/Discussion: No
-------------	--------------	--------------------	-----------------------

Agenda Wording:

The Boards and Commissions Nominations Committee will interview applicants for the Planning & Zoning Commission vacancy.

Motion:

The Boards and Commission Nominations Committee will interview and recommend an applicant to City Council for the Planning & Zoning Commission.

Background:

This vacancy has a term expiration of: June 30, 2023.

The process for member replacements is in compliance with the Surprise City Code on Board/Commission vacancies.

The nominations committee will interview all qualified applicants. All applicants will be asked the same questions in order to ensure that a fair assessment can be made of each applicant; however, additional questions may be asked for purposes of clarification after the standard questions have been asked.

The committee will submit the names of qualified applicants selected for nomination to a public body to the city clerk on an agenda action form. The committee, in its sole discretion, may submit the name of a qualified applicant who has completed the application process through interview, for any subsequent vacancy occurring within ninety days of the applicant's interview. In the event the committee exercises this discretion, the application process set forth in this section is waived.

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. INTERVIEW SCH TEMPLATE 2020
-

INTERVIEW SCHEDULE
MONDAY, AUGUST 31, 2020 – 4:00 P.M.

CURRENT VACANCIES:

PLANNING & ZONING COMMISSION – 1

BOARD/COMMISSION	NAME:	TIME:
PLANNING & ZONING	KEVIN SARTOR	4:00 P.M.
PLANNING & ZONING	PETER PERVI	4:15 P.M.
PLANNING & ZONING	CYNTHIA MECHELE HOLLAND	4:30 P.M.
PLANNING & ZONING	JANELLE BLAIR	4:45 P.M.
PLANNING & ZONING	KAREN LEWIS	5:00 P.M.
PLANNING & ZONING	BRENT BAILEY	5:15 P.M.
PLANNING & ZONING	BOB LEWIS	5:30 P.M.
PLANNING & ZONING	ANDREW BERRAFATO	5:45 P.M.
PLANNING & ZONING	RONALD KEEL	6:00 P.M.
PLANNING & ZONING	LYNN CONNER	6:15 P.M.
PLANNING & ZONING	WES SCATENA, SR.	6:30 P.M.
PLANNING & ZONING	WAYNE TUTTLE	6:45 P.M.
PLANNING & ZONING	KAWIKA HENDERSON	7:00 P.M.