

CITY OF SURPRISE
City Audit Committee Meeting
16000 N. Civic Center Plaza
Surprise, AZ 85374

Wednesday, August 12, 2020 @ 3:30 PM
COUNCIL CHAMBERS



NOTICE: In an effort to protect health and safety of city employees, residents, and visitors, the Council Chambers will be closed to the public during this meeting. The public may access the meeting by viewing a live stream or broadcast of the meeting. To watch live, please visit www.surpriseaz.gov/surprisetv, the Surprise City Gov Facebook page at www.facebook.com/cityofsurprise. Cox channel 11 and Century Link channel 8513 will also carry the meeting live.

For instructions on how to comment on agenda items and public hearings, please go to <https://bit.ly/30XKdHA>

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. City Audit Committee Agenda

CALL TO THE PUBLIC:

Public comment will be taken through email or via phone. To submit email comments, including Call to the Public for non-agenda items, please email publiccomments@surpriseaz.gov. Comments for Call to the Public must be submitted prior to the start of the meeting. To comment on agenda items, emails must be submitted prior to the time(s) designated for public comment by the Subcommittee Chair during the meeting or before the agenda item has otherwise concluded.

To comment live by phone for Call to the Public for non-agenda items or for agenda items, please call 623-222-1331 prior to, or during, the meeting to have your name placed on a callback list. If you reach voicemail, please leave your name and phone number. The Subcommittee Secretary will call those wishing to comment from the dais during the meeting, and the call will be streamed through the Council Chamber audio system. Only calls received before Call to the Public for non-agenda items or before or during the time(s) designated for public comment by the Subcommittee Chair during the meeting on the subject agenda item will be accepted and streamed. No calls will be accepted after the time(s) designated by the Subcommittee Chair for public comment or after an agenda item has otherwise concluded.

CONSENT AGENDA:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|--|--|
| 1. | Citywide | Consideration and action pertaining to the approval of the January 29, 2020 Audit Committee meeting minutes. | Carol Holley
City Manager
Office |
| 2. | Citywide | Consideration and action pertaining to the Building Safety Permit audit report. | City Manager
Office |

- | | | | |
|----|----------|--|---------------------|
| 3. | Citywide | Discussion and action pertaining to the Land Information System Plan Review and Permit Records memo. | City Manager Office |
| 4. | Citywide | Discussion and action pertaining to the Ottawa License Agreement report. | City Manager Office |
| 5. | Citywide | Discussion and action pertaining to the Workers' Compensation audit report. | City Manager Office |
| 6. | Citywide | Discussion and action pertaining to the Subrogation Error memo. | City Manager Office |
| 7. | Citywide | Discussion and action pertaining to the Bond Summary continuous review report. | City Manager Office |
| 8. | Citywide | Discussion and action pertaining to the Fleet Management audit report. | City Manager Office |
| 9. | Citywide | Discussion and action pertaining to the Cash Handling - Surprise Stadium Box Office audit report. | City Manager Office |

G. Other Business and Future Agenda Items

H. Executive Session

Consideration and action to recess into executive session pursuant to A.R.S. 38-431.03(A)(2) for presentation and discussion of Central Cashier cash handling material and documents deemed confidential by law.

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

POSTED:August 6, 2020 at 4:25 PM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.