

CITY OF SURPRISE
Public Safety Personnel Retirement System – Police Meeting
16000 N. Civic Center Plaza
Surprise, AZ 85374
Wednesday, June 10, 2020 @ 10:45 AM
COUNCIL CHAMBERS



NOTICE: In an effort to protect health and safety of city employees, residents, and visitors, the Council Chambers will be closed to the public during this meeting. The public may access the meeting by viewing a live stream or broadcast of the meeting. To watch live, please visit www.surpriseaz.gov/surprisetv, the Surprise City Gov Facebook page at www.facebook.com/cityofsurprise. Cox channel 11 and Century Link channel 8513 will also carry the meeting live.

For instructions on how to comment on agenda items and public hearings, please go to <https://bit.ly/2Yflf6D>

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Public Safety Retirement Commission- Police Agenda

CALL TO THE PUBLIC:

Public comment will be taken through email or via phone. To submit email comments, including Call to the Public for non-agenda items, please email publiccomments@surpriseaz.gov. Comments for Call to the Public must be submitted prior to the start of the meeting. To comment on agenda items, emails must be submitted prior to the time(s) designated for public comment by the Board Chair during the meeting or before the agenda item has otherwise concluded.

To comment live by phone for Call to the Public for non-agenda items or for agenda items, please call 623-222-3542 prior to, or during, the meeting to have your name placed on a callback list. If you reach voicemail, please leave your name and phone number. The Board Secretary will call those wishing to comment from the dais during the meeting, and the call will be streamed through the Council Chamber audio system. Only calls received before Call to the Public for non-agenda items or before or during the time(s) designated for public comment by the Board Chair during the meeting on the subject agenda item will be accepted and streamed. No calls will be accepted after the time(s) designated by the Board Chair for public comment or after an agenda item has otherwise concluded.

CONSENT AGENDA:

- | | | | |
|----|----------|---|-----------------|
| 1. | Internal | Considerations and possible action pertaining to the review and approval of the May 13, 2020 PSPRS Local Police Board Executive Session meeting minutes | Human Resources |
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REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

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| 2. | Internal | Considerations and possible action pertaining to the review and approval of the May 13, 2020 PSPRS Local Police Board meeting minutes | Human Resources |
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| 3. | Internal | Consideration and possible action on previously approved DROP application for Lt. Michael J. Donovan Jr. Change of DROP effective date to 04/19/2020 | Human Resources |
| 4. | Internal | Consideration and possible action pertaining to the review of medical examination and the acceptance of one (1) new police officer (recruit) into the PSPRS system pursuant to A.R.S. § 38-859 | Human Resources |

G. Other Business and Future Agenda Items

H. Executive Session

For information purposes: Upon a public majority vote of a quorum of the Public Safety Personnel Retirement Commission ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2)); or discussion or consultation for legal advice with the Commission's attorneys (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: June 4, 2020 at 3:20 PM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Public Safety Personnel Retirement System –
Police Meeting

Council Meeting Date: June 10, 2020
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: Yes Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Considerations and possible action pertaining to the review and approval of the May 13, 2020 PSPRS Local Police Board Executive Session meeting minutes

Motion:

I make a motion to approve the May 13, 2020 PSPRS Local Police Board Executive Session meeting minutes

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:



CITY OF SURPRISE
Public Safety Personnel Retirement System –
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Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

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Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. PSPRS Police Meeting Minutes (Draft) 5-13-2020
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**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – POLICE**
Minutes, Wednesday, May 13, 2020
16000 N. Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the PSPRS City of Surprise Police Board Meeting held at 9:30 a.m. Wednesday, May 13, 2020. The meeting was held in City Hall, Council Chambers. Due to COVID-19, the public was able to stream meeting live.

A. Call To Order

Chair Hall called meeting to order at 9:31 a.m.

B. Roll Call: Skip Hall, Chairperson – Present
Chandler Brown, Citizen Board Member – Present
James Conner, Citizen Board Member - Present
Severin Hall, Police Board Member – Present
Ian Murton, Police Board Member - Present

In attendance: Connie Welsch, Human Resources Manager
Carrie O'Brien, Board Attorney (*conference bridge*)
Ariana Reyna, Sr. Human Resources Analyst

C. Pledge of Allegiance – Completed

D. Current events and reports – None

E. Staff Reports – None

F. Call to the Public – None

Consent Agenda:

- 1. Considerations and Actions pertaining to the review and approval of the March 11, 2020 PSPRS Local Police Board Executive Session Meeting Minutes**

Motion to Approve: James Conner

Second: Ian Murton

Opposed: None

- 2. Considerations and Actions pertaining to the review and approval of the April 8, 2020 PSPRS Local Police Board Meeting Minutes**



**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – POLICE**
Minutes, Wednesday, May 13, 2020
16000 N. Civic Center Plaza, Surprise, Arizona 85374

Motion to Approve: James Conner

Second: Chandler Brown

Opposed: None

Regular Agenda:

- 3. Considerations and Actions pertaining to the enrollment of Sgt. Thomas J. Hale, Jr. into the Deferred Retirement Option Plan (DROP) effective June 14, 2020** – Ian Murton addressed Ariana Reyna mentioning that he was aware that there were some issues regarding the DROP application for Lt. Donovan that was corrected and he wanted to know if the numbers are reflective of the proper timeframes for Sgt. Hale. Ariana Reyna replied that the numbers presented are correct. The issue with Lt. Donovan's application was related to his highest three (3) years leading to his DROP date, which is not the case for either Sgt. Hale or Officer Washburn.

Motion to Approve: Ian Murton

Second: Severin Hall

Opposed: None

- 4. Considerations and Actions pertaining to the enrollment of Officer Jason L. Washburn into the Deferred Retirement Option Plan (DROP) effective June 14, 2020**

Motion to Approve: Chandler Brown

Second: James Conner

Opposed: None

G. Other Business and Future Agenda Items – None.

H. Executive Session

- 5. Considerations and Actions to enter Executive Session to receive update on status of the Accidental Disability application for Glenn Cannon**

Motion to enter Executive Session at 9:37 a.m.: Severin Hall

Second: James Conner

Opposed: None

PSPRS Police Local Board made a motion to exit Executive Session and resume regular session at 9:55 a.m.

Chair requested for a motion after discussion ensued in Executive Session pertaining to Glenn Cannon's Accidental Disability application with PSPRS. Ian Murton entertained motion to table the request for an IME of Glenn Cannon until July pursuant to records that will be provided to the Board for review by Glenn Cannon specifically medical records pertaining to his recovery of injury and a timeline of his return to work.

Motion: Ian Murton

Second: James Conner

Opposed: None

I. Adjournment

Motion to adjourn at 9:59 a.m. – APPROVED -

Motion: Chandler Brown

Second: Ian Murton

Opposed: None

Meeting Minutes Approval:

Skip Hall, Chair

CERTIFICATION:

I, Ariana Reyna, Sr. Human Resources Analyst – ADA & Leaves for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct minutes of the PSPRS Local Police Board Meeting of **Wednesday, May 13, 2020**.

Ariana Reyna, Human Resources



CITY OF SURPRISE
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Police Meeting

Council Meeting Date: June 10, 2020
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No	Regular: Yes	Public Hearing: No	Report/Discussion: No
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Agenda Wording:

Consideration and possible action on previously approved DROP application for Lt. Michael J. Donovan Jr. Change of DROP effective date to 04/19/2020

Motion:

I make a motion to approve amended DROP date of 04/19/2020 for DROP application of Lt. Michael J. Donovan Jr.

Background:

DROP application for Lt. Michael J. Donovan Jr. was approved by the Local Police Board during the April 8, 2020 meeting. His DROP date was approved effective April 18, 2020, which is a Saturday. It is recommended that members enter the DROP on the last day of a pay period, which lands on Sundays, so that they are able to get the benefit of a full pay period. Lt. Donovan's highest 3 years' estimate led up to his DROP date and since his regular work schedule includes Sundays, he was shorted PSPRS contributions and earnings for pay period ending in 4/19/2020 by just one day. This resulted in a \$9.98 monthly reduction in benefit amount.

PSPRS was notified of unintentional mistake and agreed to allow amended DROP date to 4/19/2020, which ultimately benefits Lt. Donovan.

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:



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Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and possible action pertaining to the review of medical examination and the acceptance of one (1) new police officer (recruit) into the PSPRS system pursuant to A.R.S. § 38-859

Motion:

I make a motion to approve Tier 3 Police Officer Recruit Collin Nevitt into the PSPRS system **WITH___ OR WITHOUT___** pre-existing condition(s) as identified during *Executive Session*.

Background:

Police Officer Recruit Collin Nevitt was hired with the Surprise Police Department effective 05/04/2020. Mr. Nevitt has been notified of his Tier 3 status and 90 day waiting period before contributing into the PSPRS system.

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:
