



CITY OF SURPRISE
Public Safety Personnel Retirement System - Police
16000 N. Civic Center Plaza
Surprise, AZ 85374

Wednesday, March 11, 2020 @ 10:15 AM
COUNCIL OVERFLOW ROOM

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Public Safety Retirement Commission- Police Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- | | | | |
|----|----------|--|-----------------|
| 1. | Internal | Considerations and Actions pertaining to the review and approval of the February 12, 2020 PSPRS Local Police Board Meeting Minutes | Human Resources |
|----|----------|--|-----------------|

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|---|-----------------|
| 2. | Internal | Executive session to review medical records of five (5) new recruits | Human Resources |
| 3. | Internal | Consideration and Actions pertaining to the acceptance of five (5) new police officers into the PSPRS system | Human Resources |
| 4. | Internal | Discussions and Actions pertaining to the comparison of the PSPRS Local Police Board Bylaws against the PSPRS revised Model Uniform Rules | Human Resources |
| 5. | Internal | Discussion and Actions pertaining to the retention of the legal services being provided by Carrie O'Brien to the PSPRS Local Police Board | Human Resources |
| 6. | Internal | Discussion and Considerations pertaining to the Board Secretary Position | Human Resources |
| 7. | Internal | Discussions and review pertaining to sub-group committees annual review of all previously accepted medical retiree cases, to include original application and cause of injury | Human Resources |

- G. Other Business and Future Agenda Items
- H. Executive Session

For information purposes: Upon a public majority vote of a quorum of the Public Safety Personnel Retirement Commission ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2)); or discussion or consultation for legal advice with the Commission's attorneys (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: Friday, March 6, 2020 @ 12:12 p.m.

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Public Safety Personnel Retirement System -
Police

Council Meeting Date: March 11, 2020
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No	Regular: No	Public Hearing: No	Report/Discussion: No
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Agenda Wording:

Considerations and Actions pertaining to the review and approval of the February 12, 2020 PSPRS Local Police Board Meeting Minutes

Motion:

I move to approve the Minutes from the February 12, 2020 PSPRS Local Police Board meeting.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:

1. PSPRS Police February 12.2020 minutes-Final
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**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD –POLICE**
Minutes, Wednesday February 12, 2020
16000 North Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the PSPRS City of Surprise Local Board – Police Meeting held at 10:30 am Wednesday February 12, 2020

A. Call To Order:

Chair Hall called the meeting to order at 10:55 a.m.

B. Roll Call: Skip Hall, Chairperson – Present
Chandler Brown, Citizen Board Member – Present
Ian Murton, Board Member- Police Dept. – Present
Severin Hall, Employee Member – Police Dept. – Present

Jim Conner, Citizen Board Member – Absent

In attendance: Vicki Moss, Human Resources
Carrie O'Brien, Board Attorney

C. Pledge of Allegiance: Completed

D. Current Events Reports: None

E. Staff Reports: None

F. Call to the Public: None

Consent Agenda:
None

Regular Agenda:

1. Review of 2019 PSPRS Annual Actuarial Valuation Report

Nick Sarpy, City of Surprise Accountant, walked through the highlights of the valuation report.

2. Executive Session to receive legal advice related to the rehearing for the Accidental Disability application for Glenn Cannon.

Motion to move into executive session at 11:00 am **-APPROVED-**
Motion: Chandler Brown
Second: Ian Murton
Opposed: None

Motion to reconvene to regular session 11:15 am **-APPROVED-**

Motion: Severin Hall



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CITY OF SURPRISE LOCAL BOARD –POLICE
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Second: Ian Murton
Opposed: None

3. Rehearing for the Accidental Disability application for Glenn Cannon.

Opening statement and background information was presented to the board by claimants' attorney Kathryn Baille. Ms. Baille pleaded to the board to consider placing the decision on hold until after Mr. Cannon had surgery.

Mr. Murton questioned the claimant regarding the time between the October 4, 2018 MRI and a follow up MRI on October 1, 2019. He asked if the difference in the two MRI's could be attributed to the required Post Police Firearm test on January 2, 2019. Mr. Cannon said no.

Ms. O'Brien stated that if the Board wanted to proceed with the specific questions, her recommendation would be to convene into Executive Session to review.

Motion to convene into Executive session

Motion: Ian Murton
Second: Severin Hall
Opposed: None

Motion to reconvene into Regular session

Motion: Chandler Brown
Second: Ian Murton
Opposed: None

Motion for the board to rescind its decision to deny the application of Glenn Cannon for Accidental Disability retirement based on the medical evidence and testimony provided by Mr. Cannon and order an IME, after recovery from surgery, of Glenn Cannon to determine whether he suffered a permanent, disabling condition during the course of his employment with the Surprise Police Department. -**APPROVED**-

Motion: Severin Hall
Second: Ian Murton
Opposed: None



PUBLIC SAFETY RETIREMENT SYSTEM
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4. Considerations and actions pertaining to the acceptance of three (3) new police officers into the PSPRS system

Motion to table the review of the applicants, Melissa Chavez, Ann Huskey and Travis Karpuleon until the medical forms can be presented to the board -

APPROVED-

Motion: Severin Hall

Second: Ian Murton

Opposed: None

5. Discussion and action pertaining to the retention of legal services of Carrie O'Brien

Ms. O'Brien stepped out of the room while the board had discussions in reference to the retention of her legal services.

Board discussed postponing the action item pending the RFP (Request for Proposal) being conducted by the Subcommittee.

Once subcommittee receives the bids from the RFP, there would be a Special Joint board meeting to help facilitate the interview process. Once the interview process was complete, each individual board would need to vote.

Motion to table the actions relating to the legal services of Carrie O'Brien until the RFP process is complete and recommendations are made by the Joint Subcommittee -**APPROVED-**

Motion: Chandler Brown

Second: Ian Murton

Opposed: None

6. Discussion and action pertaining to the comparison of PSPRS Local Police Board Rules against PSPRS Revised Model Uniform Rules

Motion to table the action of the Bylaws pending further review by the board -
APPROVED-

Motion: Chandler Brown

Second: Ian Murton

Opposed: None

- G. Other Business and Future Agenda Items:**
None



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Adjournment:

Motion to adjourn meeting at 11:55 am **-APPROVED-**

Motion: Chandler Brown
Second: Ian Murton
Opposed: None

Skip Hall, Chair

ATTEST:

Vicki L Moss, Human Resources

CERTIFICATION:

I, Vicki L Moss, Human Resources Manager for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct minutes of the PSPRS Local Police Board Meeting of **Wednesday, February 12, 2020.**

Vicki Moss, Human Resources



CITY OF SURPRISE
Public Safety Personnel Retirement System -
Police

Council Meeting Date: March 11, 2020
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Executive session to review medical records of five (5) new recruits

Motion:

I move to enter into executive session to review medical information on five (5) new police officers

Background:

Ann Huskey, Travis Karpuleon and Melissa Chavez were tabled in the 02/12/2020 meeting for lack of medical information.

Jerry Rodney and Matthew Bryle are new to the board

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:



CITY OF SURPRISE
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Police

Council Meeting Date: March 11, 2020
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No	Regular: No	Public Hearing: No	Report/Discussion: No
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Agenda Wording:

Consideration and Actions pertaining to the acceptance of five (5) new police officers into the PSPRS system

Motion:

I move to approve the acceptance of Melissa Chavez, Ann Huskey, Travis Karpuleon, Jerry Rodney and Matthew Bryle into the PSPRS system with NO preexisting condition.

Background:

Travis Karpuleon, Melissa Chavez and Ann Huskey was tabled on the 02/12/2020 meeting because there was no medical to approve.

Jerry Rodney and Matthew Bryle are new items

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:



CITY OF SURPRISE
Public Safety Personnel Retirement System -
Police

Council Meeting Date: March 11, 2020
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussions and Actions pertaining to the comparison of the PSPRS Local Police Board Bylaws against the PSPRS revised Model Uniform Rules

Motion:

Motion to rescind and nullify all current Bylaws of the City of Surprise PSPRS Local Police Board and adopt the the approve the adoption of the PSPRS Local Police Board Bylaws

Background:

Carry over item from the 02/12/2020 PSPRS Local Police Board Meeting, Joint PSPRS Fire and Police Board Meeting on 02/12/2020 and Joint Subcommittee Meeting on 02/12/2020 and 02/25/2020

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:



CITY OF SURPRISE
Public Safety Personnel Retirement System -
Police

Council Meeting Date: March 11, 2020
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No	Regular: No	Public Hearing: No	Report/Discussion: No
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Agenda Wording:

Discussion and Actions pertaining to the retention of the legal services being provided by Carrie O'Brien to the PSPRS Local Police Board

Motion:

Motion to retain/terminate the Legal Services of Carrie O'Brien as the PSPRS Local Police Board Counsel

Background:

Carry over item from the 02/12/2020 PSPRS Local Police Board Meeting, Joint PSPRS Fire and Police Board Meeting on 02/12/2020 and Joint Subcommittee Meeting on 02/12/2020 and 02/25/2020

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:



CITY OF SURPRISE
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Council Meeting Date: March 11, 2020
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and Considerations pertaining to the Board Secretary Position

Motion:

N/A

Background:

Subcommittee provided update/recommendations on process during Joint Meeting

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:



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Police

Council Meeting Date: March 11, 2020
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No	Regular: No	Public Hearing: No	Report/Discussion: No
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Agenda Wording:

Discussions and review pertaining to sub-group committees annual review of all previously accepted medical retiree cases, to include original application and cause of injury

Motion:

N/A

Background:

Item was originally paced on agenda back on June 12, 2019. The board approved a subcommittee to review the disabilities and report back on Sept. 11, 2019 meeting. The item did not reappear until the Nov. 13, 2019 meeting at which time it was tabled until December to allow legal time to review and provide best practices, The item has not appeared on any subsequent agenda.

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:



CITY OF SURPRISE
Public Safety Personnel Retirement System -
Police

Council Meeting Date: March 11, 2020
Submitting Department: Agenda Creation
Staff Recommendations:

Contact Person:
District: Citywide

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Executive Disclaimer (PSPRS)

Motion:

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS: