



CITY OF SURPRISE
Arts and Cultural Advisory Commission Meeting
16000 N. Civic Center Plaza
Surprise, AZ 85374
Monday, March 2, 2020 @ 6:00 PM
COUNCIL CHAMBERS OVERFLOW ROOM

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Arts and Cultural Advisory Commission Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|--|---|
| 1. | Citywide | Consideration and action pertaining to approval of the February 3, 2020 Arts & Cultural Advisory Commission meeting minutes. | Danielle Osborne
Human Svcs and
Comm Vitality |
| 2. | Citywide | Discussion pertaining to the Dysart Festival of the Arts on March 28, 2020. | Margaret Lieu -
Chair
Human Svcs and
Comm Vitality |
| 3. | Citywide | Presentation and action pertaining to the selection of a mural at the Aquatic Center by artist BacPac. | Margaret Lieu -
Chair
Human Svcs and
Comm Vitality |
| 4. | Citywide | Discussion pertaining to the Fiscal Year 2021 budget for the Arts & Cultural Advisory Commission. | Margaret Lieu -
Chair
Human Svcs and
Comm Vitality |
| 5. | Citywide | Discussion pertaining to the re-installation of "Give Your Community a Hand" public art piece. | Margaret Lieu -
Chair
Human Svcs and
Comm Vitality |

- | | | | |
|----|----------|--|---|
| 6. | Citywide | Discussion pertaining to a reception for the current "Take Me Out to the Ballgame" exhibit in the City Hall gallery. | Margaret Lieu -
Chair
Human Svcs and
Comm Vitality |
| 7. | Internal | Discussion pertaining to the list of events and duties for the Arts & Cultural Advisory Commission. | None

Margaret Lieu -
Chair
Human Svcs and
Comm Vitality |

G. Other Business and Future Agenda Items

H. Executive Session

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: February 27, 2020 at 10:10 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Arts and Cultural Advisory Commission Meeting

Council Meeting Date: March 2, 2020

Contact Person: Danielle Osborne, MGMT
ANALYST

Submitting Department: Human Svcs and Comm
Vitality

District: Citywide

Staff Recommendations:

Consent: No

Regular: No

Public Hearing: No

Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to approval of the February 3, 2020 Arts & Cultural Advisory Commission meeting minutes.

Motion:

I move to approve the minutes of the February 3, 2020 Arts & Cultural Advisory Commission meeting.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:

1. 20200203 SACAC Meeting Minutes - Draft
-

CITY OF SURPRISE
ARTS AND CULTURAL ADVISORY COMMISSION

Meeting Minutes – Draft

February 3, 2020 / 6:00 PM

COMMUNITY ROOM
16000 NORTH CIVIC CENTER PLAZA
SURPRISE, ARIZONA 85374

CALL TO ORDER:

A. Roll Call

Chair Margaret Lieu, Vice-Chair Deborah Welch, Commission members, Susan deJong, Kathie Morgan.

Absent: Commission members, Jack Hastings, Rhiannon Miett, Crystal Miller (excused).

Staff: Paul Bernardo, Community Partnerships Manager, Danielle Osborne, Management Analyst.

B. Pledge of Allegiance

C. Current Events Reports

Chair Lieu shared that Mark Brown, parks & recreation Commissioner, has been hosting a civil rights lecture, and would like to know if the arts commission was interested in hosting it as an event. Chair Lieu shared that she attended the Vision & Sound opening and met the artist, who provided fabulous photo-realistic portraits of young boys and girls who are portrayed as adults. For example, there was a child in a work suit who was holding a teddy bear. It was meant to make a statement about how kids are pushed to grow very quickly. She also attended meetings regarding art at Fire Station 304.

Ms. Morgan attended the January AZ Humanities Speaker series. It was filled to capacity, nearly 100 people, which she felt may have been due to the topic or the publicity. Ms. Morgan said that if it happens again next time, the commission may need to think about how to accommodate the growing capacity. Ms. Morgan attended the lectures on the Underground Railroad. Additionally, she visited the Basha Museum of Southwestern Art which contained much artwork and is located in Chandler, free in admission, and is open during weekdays. Many groups, cities, and organizations hold special events there, but it is open to the public. She thought it might be an interesting bus tour destination.

Ms. deJong attended the Women's Air Force Pilots presentation, the Underground Railroad lecture, a performance by the West Valley Symphony, Fire Station 304 meeting, the jazz concert for Vision & Sound, and she recently hung the sports show. She shared that she has some updates pertaining to the gallery which she would report on during the meeting. She added that currently, artwork by One Step Beyond is on display in the cases, and art by Patricia Bohanan will be on display in the cases next month. Joseph Beckles' artwork will be displayed in a couple of months, the Women's Suffrage history display will be shown in the

reception area, a western show has been booked, as well as the art of Barbara Balstead and the Colored Pencil Society. The Joe Tyler bus tour took place and had 60 attendees. Mr. Tyler would like to do it again next year, but twice. Ms. deJong shared that the Benevilla bus tour is full and has a waiting list, and that the “Cowgirl Up!” bus tour is half full.

Chair Lieu said that West Valley Arts Council (WVAC) has been advertising Lunchtime Theater, but she recently noticed that it hasn’t been including the City of Surprise as a partner, and that she would like for staff to look into that.

Vice-Chair Welch attended the Fire Station 304 meeting.

D. Staff Reports

Ms. Osborne reported on the following items:

- Modifications to landscaping at “The Learning Tree” is underway. As of this morning, the grass surrounding the concrete has been scalped.
- Received mural proposals for the Aquatic Center from BacPac, however it was too late to add it to this agenda. A special meeting will likely be called to review the submissions.
- History Wall draft will be presented to Council at tomorrow night’s meeting. Meeting begins at 6pm, however the Consent Agenda and one item are ahead of our presentation.
- Bookmark contest judging is taking place this Wednesday, February 5th at the NW Regional Library from 5:30 – 7:00 p.m.

CALL TO THE PUBLIC:

None.

REGULAR AGENDA ITEMS – NON PUBLIC HEARING

Item 1 – Consideration and action approving the January 6, 2020 Arts and Cultural Advisory Commission regular meeting minutes.

Ms. deJong moved to approve the minutes of the January 6, 2020 Arts & Cultural Advisory Commission meeting. Ms. Morgan 2nd. 4 Yes votes. 3 Absent (Hastings, Mielt & Miller). Motion carried.

Item 2 – Discussion pertaining to a facility use agreement with the West Valley Arts Council.

Chair Lieu introduced the item, stating that it is pertaining to the exhibition hanging in the galleries. There were previous concerns about liability with regards to the hanging of artwork. She asked Ms. Morgan and Mr. Bernardo for clarification, to which he responded that WVAC would assume liability. Mr. Bernardo stated that ultimately, WVAC is taking on the liability, regardless of whether their staff hangs art or if they allow an artist to hang the work themselves.

Ms. deJong said that at the last hanging, the artist designed the show, but WVAC staff hung anything that required a ladder. With regards to the shelves in the display cases, WVAC staff is now moving the shelves.

Ms. deJong stated that the agreement attached to the agenda was incorrect and expired in 2018; Ms. Osborne responded that the attached agreement language is current, and that an amendment granting an extension until 2020 to the agreement was signed by both parties in 2018. Therefore, the attached agreement was up for expiration this year, hence discussion surrounding its revision.

Ms. deJong asked that a sentence regarding the display cases be added to the agreement. Ms. Morgan asked that rather than using Bernadette Carroll's name, she would like to see it changed to the title of WVAC Executive Director. She also asked whether the City right of refusal should be reviewed by the current City Attorney, since the previous practice was established by a former attorney no longer with the city. Chair Lieu felt that it should be left as "City" so that it is broad as to who conducts the review.

Ms. Osborne said that regardless of the discussion taking place at the meeting, the agreement would be reviewed by the City Attorney.

Mayor Hall, through the Chair, asked about section 6.5 and the sale of art at the recent gallery opening, and where the permission is sought. He stated that art was sold in the parking lot, which is on the exterior of the walls of the premises. Chair Lieu raised the point that the commission had never previously reviewed the entire agreement, and that perhaps they should. Ms. Osborne said that the entire agreement is a facility use agreement, and that the commission's input was sought specifically for the art gallery process. She further stated that anything regarding policing the use of the facility exceeds the commission's purview, and that she would look into WVAC's use of the parking lot for the sale of artwork.

Item 3 – Discussion pertaining to a centerpiece for the Development Center Bench.

Ms. Osborne reported that Logan Simpson – the same design firm that the commission selected for work on art at the Public Works Operations Facility – has expressed interest in submitting a proposal for the centerpiece of the Development Center Bench. Ms. Osborne and Mr. Bernardo met with the lead designer and provided some background and context as to what the commission was seeking, as well as the previous RFP solicitation. She added that she did not provide a deadline since the funding for the project would have to come from the Fiscal Year 2021 budget. She anticipated that a proposal would arrive sometime in April, although she could not make any guarantees.

Ms. deJong asked whether there would only be one proposal from the firm. Ms. Osborne said that when meeting with the designer, she shared that the commission was open to multiple ideas, and did not want to limit them to one theme. She added that the designer asked about color limitations, to which she responded that they were not necessarily. Mr. Bernardo said that the designer was even shown the mural in the City Cashier office for comparison and context as to how broad of a theme the commission has achieved. Chair Lieu said that it would be great to get a piece that compliments the mural in the cashier office. Seeing no further need for discussion, Chair Lieu moved on to the next item.

Item 4 – Discussion pertaining to a sports-themed exhibition.

Chair Lieu introduced the item and asked Ms. deJong for an update.

Ms. deJong reported that the reception is on March 12th, 5 – 7 p.m., and that food options needed to be discussed.

Chair Lieu said that there is \$1,100.00 remaining in the budget for catering snacks and refreshments for the remainder of the year's receptions. She reminded the commission that no other receptions were planned for the year.

Mr. Bernardo suggested Ottawa University. Chair Lieu suggested One Step Beyond, Inc. Ms. Osborne said that she would research both options. Ideas surrounding what type of food should be served were discussed.

Ms. deJong asked that Mr. Bernardo coordinate promotion of the reception with Sports & Tourism director Kendra Pettis.

Ms. Morgan wanted to revisit having an appearance from a Texas Rangers or Kansas City Royals player at the reception. Ms. deJong said that we could have a player present, but it would cost \$500. Chair Lieu said that there was even a Texas Rangers player reading to the kids at the Asante Library grand opening. She suggested a retired baseball player. Mr. Bernardo said that he would explore it once again.

Item 5 – Discussion pertaining to ongoing safety and maintenance issues for the “Top Knot” sculpture.

Ms. Osborne reported that the base of the piece has been scuffed again, and that she reached out to the city's new risk manager to get some feedback. Unfortunately, he advised some of the same options as what was previously explored, and shared some of the issues with each solution. His ultimate suggestion was to construct a pedestal for the piece, so that it would be elevated and hopefully deter climbers.

Chair Lieu asked whether we have reached out to other communities to gather feedback. Mr. Bernardo said that he would look back, but he did recall speaking with Scottsdale and Phoenix. Ms. Morgan suggested that a hedge be dug out, but Chair Lieu said that it would be expensive to dig out the cement around the piece.

Ms. deJong felt that a pedestal was a good solution. Ms. Osborne said that while a pedestal could deter skateboarders, the issue of climbers would still be present. The commission felt that skateboarding was the immediate issue at hand, and asked staff to look into the cost of a pedestal. Ms. Osborne asked whether to consider up lighting, to which the commission asked that she do.

Chair Lieu asked that staff also talk with powder coaters to see if they can fix the imperfection on the paint.

Item 6 – Discussion and action pertaining to the procurement and changes to Public Art Maps.

Chair Lieu introduced the item and said that in the past, there have been yellow, pink and blue covers. She asked the commission what color they wanted this year.

Ms. Morgan asked about the changes on the inside before considering a cover color. Ms. Osborne said that she had the “Surprise!” mural, Peace Pole, and Public Works art listed as changes. Ms. deJong asked about adding the Aquatic Center mural. Ms. Morgan suggested listing the location as “coming soon.” Ms. deJong inquired about adding the Fire Station art, to which Ms. Osborne felt that it would not be far enough along to add to the map.

Chair Lieu suggested Surprise purple for the cover. The commission agreed. Some discussion ensued regarding placement of “Give Your Community a Hand,” but Ms. Osborne said that the location had not been approved yet.

Ms. Morgan suggested adding a mural to the interior walls of the Veterans Bridge on Bell Road, but Ms. Osborne said that it is ADOT property and that previous attempts did not result in anything.

Ms. Morgan moved to approve the procurement of additional public art maps with the recommended changes at a cost not-to-exceed \$1,400.00. Vice-Chair Welch 2nd. 4 Yes votes. 3 Absent (Hastings, Miett & Miller). Motion carried.

Item 7 – Discussion and action pertaining to the printing and purchase of flyers for the AZ Humanities Speaker Series.

Ms. Morgan said that many attendees already have a flyer for the remainder of the series. The commission reviewed the upcoming events for which they would distribute the flyers. All agreed that 250 would be enough flyers.

Vice-Chair Welch moved to approve the printing of additional AZ Humanities Speaker flyers at a cost not to exceed \$60.00. Ms. deJong 2nd. 4 Yes votes. 3 Absent (Hastings, Miett & Miller). Motion carried.

Item 8 – Presentation and discussion pertaining to an update on the Women’s Heritage Trail event.

Chair Lieu said that the flyer was gorgeous. Vice-Chair Welch said that the only change she saw was that there needed to be some text about the commission hosting the event. She overviewed the event, saying that the First Baptist Church was happy to host the tour, followed by the Fulcher family who would be at the second stop of the tour, and that the last stop would include a PowerPoint presentation by City Clerk Sherry Aguilar.

Ms. Morgan asked for additional details so that she could help promote it with local women’s groups. She suggested that some verbiage be added that clarifies participants needing their own transportation to each stop along the roaming tour. Vice-Chair asked that it be clarified on the flyer that light refreshments would be provided at the community center only, as opposed to each stop.

Various commissioners asked for copies of the flyers so that they could promote at upcoming events, and various locations.

Ms. Osborne overviewed newspaper ad pricing for the commission. Ms. deJong said that many of the previous events have been advertised in the paper without the commission paying for an ad. Ms. Osborne said that the city always issues press releases and shares directly with the media, and that it is then up to the newspaper’s discretion to promote the events themselves, but that they have done so consistently over the last few weeks.

Ms. Osborne asked for information on what types of refreshments they would like. Vice-Chair Welch said that cookies and juice would suffice.

Item 9 – Discussion pertaining to the use of the Mobile Museum at special events.

Chair Lieu asked whether Ms. Osborne has heard from Dysart regarding the Art Festival. Ms. Osborne responded that she had not, but that she would reach out to them. Chair Lieu said that the commission should really think about how they are staging the tents to better lure people in. She said that she was able to draw people in by asking them about their interest in the arts, and that once they were in, they did read the material.

Ms. Morgan felt that the Mobile Museum was out of place at the Thunderbird Festival, where people are more likely to be shopping for art rather than reading about it. Ms. deJong felt that if the full display was up, it would have drawn more people in. Chair Lieu liked that the table was outside of the tent, and that the inside was purely for reading. She mentioned that the city has pieces that it owns outright, and that those could be displayed.

Ms. Morgan said that this might take away from the goal of the tent. She suggested possibly setting a bench up directly in the middle of the tent to make people feel like they are welcomed to sit inside. Chair Lieu suggested having a speaker with music at the events. She also suggested a video on a loop which would tie into the theme of the tent. She felt that more interactive elements would help attract people inside.

Ms. Morgan said that this idea is reminiscent of the Basha Museum, and that no video was more than two minutes long. Chair Lieu said that she would really like to have a speaker with music at the event.

Vice-Chair Welch said that it would be good to host the tent at the Women's Suffrage event. Ms. deJong said that it would make sense if the full display was up, but not if it only contained literature.

Ms. Morgan suggested hanging the art boards in the hallway when they are not in use. Chair Lieu felt that the hallway gallery was not an appropriate location. Ms. deJong suggested placing them on top of the display cases.

Chair Lieu said that she felt that the group should talk to someone more familiar with staging a tent. Ms. Morgan said that music would be a good first step in the right direction and asked that staff explore those costs or whether there was a speaker available for use.

Other Business and Future Agenda Items:

Gallery 37
Dysart Art Show
Aquatic Center mural
Library mural (update)
Sports Gallery Reception (update)
FY2021 Budget
"Give Your Community a Hand" mural
Events & Responsibilities list

ADJOURNMENT – Motion to adjourn 7:30 p.m. –Vice-Chair Welch, 2nd by Ms. deJong. 4 Yes votes. 3 Absent (Hastings, Miett & Miller). Motion carried.

Margaret Lieu, Chair

ATTEST:

Danielle Osborne, Management Analyst

CERTIFICATION:

I, Danielle Osborne, Management Analyst for the City of Surprise City Manager's Office, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Arts and Cultural Advisory Commission meeting held on February 3, 2020.

Danielle Osborne, Management Analyst



CITY OF SURPRISE

Arts and Cultural Advisory Commission Meeting

Council Meeting Date: March 2, 2020 Contact Person: Margaret Lieu - Chair
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion pertaining to the Dysart Festival of the Arts on March 28, 2020.

Motion:

None, discussion only.

Background:

The Dysart Unified School District has invited the Surprise Arts & Cultural Advisory Commission to participate in the second annual Dysart Festival for the Arts, which will showcase the visual and performing art programs from all 20 elementary schools and four high schools in the Dysart Unified School District. The event is open to the public and entry is free. The schedule will include performances on multiple stages to include various dance troops, theater troops, choirs and bands. The elementary and high school visual arts programs will be hosting two showcases to include both 2D and 3D pieces.

In addition to all the wonderful performances, the Dysart Education Foundation will be hosting an Arts Vendor Fair for people to peruse and shop from local artists.

The event is open to the public and is free to attend.

Director of Arts, Danae Marinelli, will be present to speak to the Commission and to answer any questions that arise through the course of this discussion.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community. Approval to host this booth would lend itself to the educational and advocacy component of the mission statement. City staff does not anticipate any negative impacts at this time.

Policy Compliant:

Sec. 2-299 (d)(5) of the Surprise Municipal Code directs the Commission to serve as arts advocates through art awareness activities. Participation in this event will allow the Commission to promote

current and future arts and cultural efforts throughout the city.

Financial Impact:

There is no financial impact associated with this item.

Budget Impact:

There is no budget impact associated with this item.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:



CITY OF SURPRISE Arts and Cultural Advisory Commission Meeting

Council Meeting Date: March 2, 2020 Contact Person: Margaret Lieu - Chair
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Presentation and action pertaining to the selection of a mural at the Aquatic Center by artist BacPac.

Motion:

I move to approve the XXXX mural proposal at a cost not to exceed \$8,500.00.

Background:

At the August 5, 2019 meeting, a discussion was held regarding the procurement of a large-scale art piece. The Commission reached consensus that public art mural would be a beneficial addition to the City's growing public art collection. Chair Margaret Lieu suggested Phoenix-based muralist, BacPac, who agreed to speak to the commission.

Per feedback from the Commission, BacPac has submitted three proposals for consideration to be painted onto the Aquatic Center wall. This item has been placed on the agenda to discuss those proposals, and to take action towards commissioning a mural for the Aquatic Center.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community. Discussions regarding potential collaboration opportunities are directly linked to planning the placement of public art, as noted in the mission statement. City staff does not anticipate any negative impacts at this time.

Policy Compliant:

Sec. 2-299 (d)(6) of the Surprise Municipal Code directs the Commission to Assist and advise the city council, through the city manager, on establishing policies, rules, and methods pertaining to the siting, presentation, acquisition, maintenance, and promotion of public art as part of the City of Surprise One and One-Third Percent Public Art Program.

Financial Impact:

If approved, the total cost of this project will not exceed \$8,500.00.

Budget Impact:

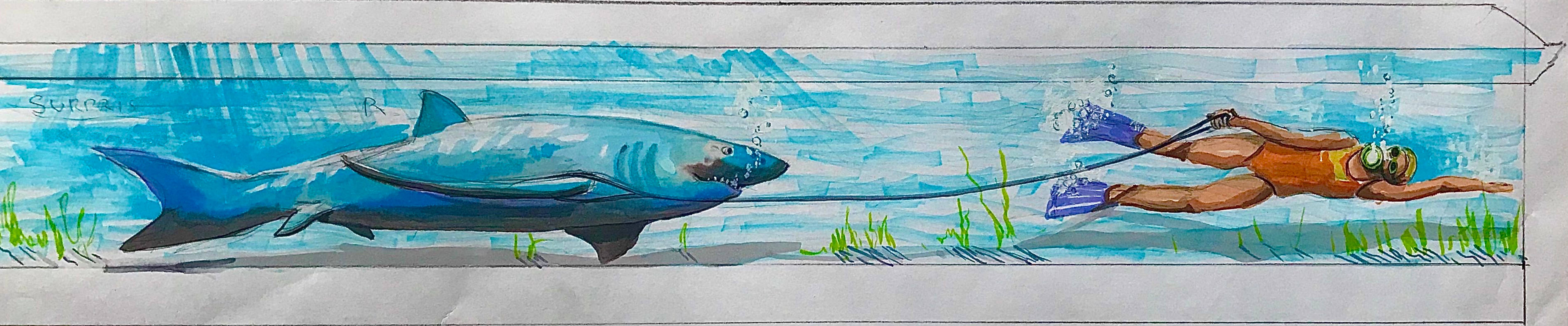
If approved, funding for this project will be allocated from the Municipal Arts Fund (Resolution #2020-21).

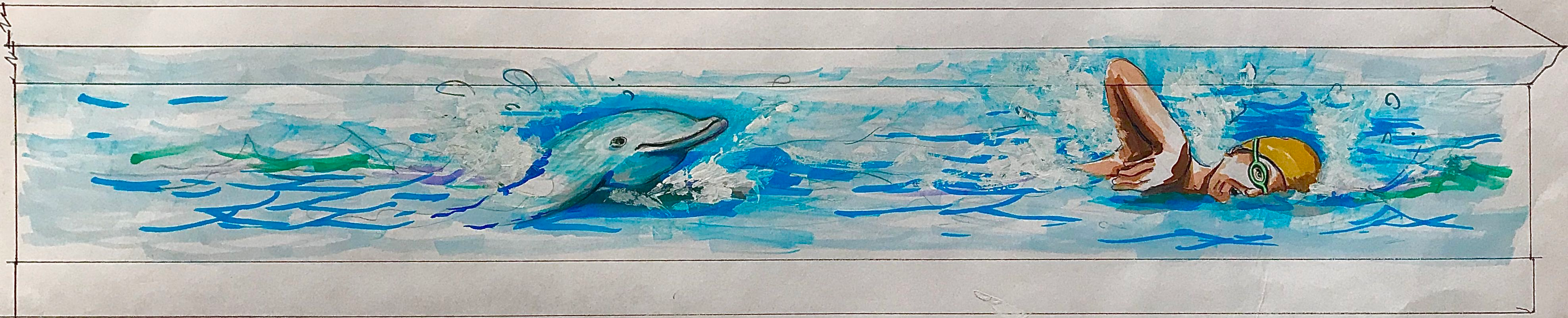
FTE Impact:

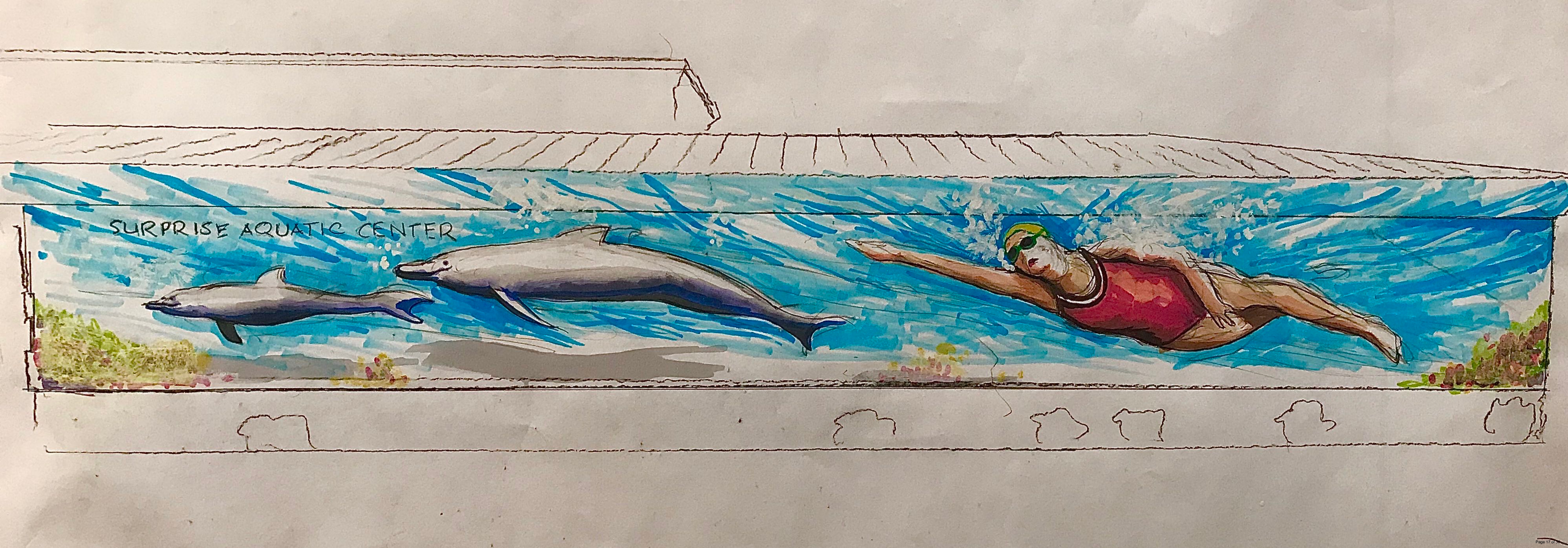
There is no FTE impact associated with this item.

ATTACHMENTS:

1. Aquatic Center Mural Proposals
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SURPRISE AQUATIC CENTER

COMPANY NAME

ESTIMATE

ATTENTION: Danielle Osborne:

Project Title: City of Surprise Aquatic Center

Project Description: Mural

PROPOSAL

Description	Unit Price	Cost
Materials for 10' x 75' Area, Aerosols	\$5 can average	\$ 1,000.00
Spray caps and special markers		\$ 120.00
Wall Prep: Steam clean and Sealant (may not be necessary to seal but included in this estimate	5 gal. sealer \$23 gal.	\$ 115.00
Masking Papers and Tapes		\$ 300.00
Clear Coat I itemize this separately as some murals do not require a clear coat . I strongly recommend a clear coat on this.	3 gal.\$99 each plus 1 day labor	\$ 550.00
Intern x 2 days (assist with masking)	\$100.00 day	\$200.00
Travel Cost	\$40 week x 4	\$160.00
Storage Pod (month rental plus delivery and pick up to Surprise)		\$427.00
ARTIST FEE		\$3500.00
TOTAL		\$ 6,372.00

This is an estimate based on my visit to the site and should be very close to the final.

Any major changes in the art proposed might add to the cost (added lettering for example, or a completely different direction).



CITY OF SURPRISE Arts and Cultural Advisory Commission Meeting

Council Meeting Date: March 2, 2020 Contact Person: Margaret Lieu - Chair
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion pertaining to the Fiscal Year 2021 budget for the Arts & Cultural Advisory Commission.

Motion:

None, discussion only.

Background:

The city's annual budget planning process is underway, and entries have been submitted and are under current internal review. The Surprise Arts & Cultural Advisory Commission has recommended the following budget for Fiscal Year 2021:

\$20,000 Continuation of multi-year acquisition of art
\$1,200 Special Event Hosting
\$3,500 WVAC - Art Curation
\$13,500 Art Maintenance
\$2,500 Public Art Bus Tours
\$10,000 Marketing, flyers, signage for arts commission

In addition, the Commission submitted budget packages for funding towards an art consultant, as well as funds to grant to outside art organizations. This item has been placed on the agenda for discussion and update on the above requested budget items.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community. Recommendation of the proposed budget to the City Council will allow the Commission to advance their mission. City staff do not anticipate any negative impacts at this time.

Policy Compliant:

Sec. 2-299 of the Surprise Municipal Code outlines the powers, duties, and responsibilities of the Arts & Cultural Advisory Commission, including the recommendation of siting and procurement of art throughout the city.

Financial Impact:

Funds have been requested for allocation as listed above. This item has been placed on the agenda to receive an update for the upcoming Fiscal Year.

Budget Impact:

This item has been placed on the agenda for the purpose of receiving an update on the recommended budget for Fiscal Year 2021.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:



CITY OF SURPRISE Arts and Cultural Advisory Commission Meeting

Council Meeting Date: March 2, 2020 Contact Person: Margaret Lieu - Chair
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No	Regular: No	Public Hearing: No	Report/Discussion: No
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Agenda Wording:

Discussion pertaining to the re-installation of "Give Your Community a Hand" public art piece.

Motion:

None, discussion only.

Background:

The Arts & Cultural Advisory Commission deemed maintenance of existing public art installations to be a priority for FY2020. A budget has been allocated for these repairs, and assessments of art have been conducted by members of the Commission, City staff, and original artists. Since the onset of these maintenance assessments, the commission has opted to remove the "Give Your Community a Hand" mural and reinstall it at a more favorable location less prone to water damage from irrigation sprinklers. The commission identified the building at Dreamcatcher Park as a possible location to consider. This item has been placed on the agenda to discuss the options available at this location.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community. Approval of maintenance and repairs would lend itself to the public art implementation component of the mission statement. City staff does not anticipate any negative impacts at this time.

Policy Compliant:

Sec. 2-299 (d)(2) of the Surprise Municipal Code directs the Commission to assist and advise the city council, through the city manager, on establishing policies, rules, and methods pertaining to the siting, presentation, acquisition, maintenance, and promotion of public art as part of the City of Surprise One and One-Third Percent Public Art Program.

Financial Impact:

None at this time, however future action related to this item may lead to financial impact.

Budget Impact:

None at this time, however future action related to this item may lead to budget impact.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:

1. Give Your Community a Hand
 2. Dreamcatcher Park Building
-







CITY OF SURPRISE Arts and Cultural Advisory Commission Meeting

Council Meeting Date: March 2, 2020 Contact Person: Margaret Lieu - Chair
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion pertaining to a reception for the current "Take Me Out to the Ballgame" exhibit in the City Hall gallery.

Motion:

None, discussion only.

Background:

The City Hall art gallery regularly features rotating artwork by local artists, coordinated through the West Valley Arts Council per a facility use agreement. This item has been placed on the agenda to discuss the current sports related showing in the gallery and display cases, and the upcoming reception.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community. This discussion lends itself to the advocacy component of the mission statement. City staff does not anticipate any negative impacts at this time.

Policy Compliant:

Sec. 2-299 (d)(5) of the Surprise Municipal Code directs the Commission to serve as arts advocates through art awareness activities. Participation in this event will allow the Commission to promote current and future arts and cultural efforts throughout the city.

Financial Impact:

The commission previously approved a not-to-exceed amount of \$1,200.00 for all future expenses related to exhibition receptions.

Budget Impact:

Currently, \$1,100.00 remains budgeted towards Special Event Hosting.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:



CITY OF SURPRISE Arts and Cultural Advisory Commission Meeting

Council Meeting Date: March 2, 2020 Contact Person: Margaret Lieu - Chair
Submitting Department: Human Svcs and Comm District: Internal
Vitality
Staff Recommendations: None

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion pertaining to the list of events and duties for the Arts & Cultural Advisory Commission.

Motion:

None, discussion only.

Background:

In recent years, the Arts & Cultural Advisory Commission has established various arts and cultural programs in Surprise, including the AZ Humanities Speaker Series, Poetry Slams, Lunchtime Theater, and more. At the beginning of FY19, Chair Lieu requested for the Commission to help her compile a comprehensive list of arts and cultural events and programs, and corresponding procedures vital to their success. At the time, Commissioners volunteered and were assigned responsibilities for specific programs. This item has been placed on the agenda to revisit the list of duties and update information or re-assign Commissioners as necessary.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community. Discussion of this item will allow the Commission to determine the most efficient manner to allow members to execute the mission. City staff does not anticipate any negative impacts at this time.

Policy Compliant:

Sec. 2-299 (d)(6) of the Surprise Municipal Code directs the Commission to serve as arts advocates through art awareness activities. This item will explore how best to allocate volunteered time and efforts among the Commissioners.

Financial Impact:

There is no financial impact associated with this item.

Budget Impact:

There is no budget impact associated with this item.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:

1. List of Events and Duties

Tier 1	Event	Steps	Deadlines	Timeframe	Contacts
	Poetry Slam Margaret	- Work with Dustin Gardy and WHAM to coordinate dates. - City produces flyer.	- Dates for events calendar needed by early July. - Dates for flyer needed at least two months prior to first event.	5-6 performances, typically begin in August and take place every other month, third Friday from 6-8 p.m.	WHAM/Connie Whitlock 623-640-5229 connie.whitlock@wham-art.org Dustin Gardy dustingardy@fuller.edu
	City Hall Exhibitions Susan Kathie	- Agreement with WVAC for curation - Work with WVAC to select theme for exhibition	Calls for Art typically distributed 2 months ahead of exhibition opening.	Quarterly in City Hall	Bernadette Carroll, West Valley Arts Council bcarroll@westvalleyarts.org (623) 584-2626
	Fiesta Grande Booth All	- Determine features or interactive display at August meeting. - All available Commissioners man booth day of the event; help guide any interactive displays	Depending on scope of booth activity, planning may take place as early as July.	October 12, 2019 (Fiesta Grande is usually the 2 nd Saturday in October)	Internal

Tier 1	Vermillion Promotions Surprise Arts Festival booth	• Coordinate booth theme/display. • Staff sets up tent and Commission sets up display	• Depending on scope of booth display, planning may begin as early as October	November 29 – December 1, 2019 10:00 a.m. – 5:00 p.m.	Internal
	Surprise Party	• Coordinate booth theme/display. • Staff sets up tent and Commission sets up display	• Depending on scope of booth display, planning may begin as early as November	December 7, 2019 11:00 a.m. – 5:00 p.m.	Internal
	Surprise Fine Art & Wine Festival (Thunderbird Artists) booth Kathie	• Coordinate booth theme/display. • Seek permission to borrow tent. • Tent is loaned by WHAM. • Commissioner picks up and drops off tent to/from WHAM and City Hall. • Staff sets up tent and Commission sets up display.	• Depending on scope of booth display, planning may begin as early as November • Tent availability should be confirmed at least 1 month prior to event • Tent must be dropped off to City Hall the week before the event	January 10-12, 2019 10:00 a.m. – 5:00 p.m.	Marty Wolfe martyfinearts@gmail.com marty.wolfe@wham-art.org

	Friends of the Surprise Library Bookmark Contest All	- Friends of the Surprise Library coordinates all participation. - Participating Commissioners judge bookmark contest.	- Presentation to the Commission takes place in November - Judging takes place in February	Early February. Presentation to winners at City Council meeting in early April.	Friends of the Surprise Libraries Merrill Edelstein, Aly Cline, Manuel DeLeon admin@friendsofthesurpriselibraries.org (602) 652-3000
Tier 2	AZ Humanities Kathie	- Select speakers from AZ Humanities catalogue - Contact speakers to secure dates. - Staff liaison handles payment and setup of event. - Greet speaker the day of the event and introduce speaker to audience.	- Secure speakers and dates by early July. - Pay for speakers as soon as possible (typically July); grants run out in October.	5 speakers throughout the fiscal year, usually starts around November, typically every other month, always Wednesday at 11:00 a.m. in Council Chambers	Catalogue available at http://azhumanities.org/programs/az-speaks-2017-2019/
	Lunchtime/Sunset Theater Susan	- Work with WVAC to determine performances for the fiscal year. - WVAC produced the flyers this year.	- Performers secured by May/June. - Dates for events calendar needed by early July.	Anywhere from 5-8 performances beginning in August or September, frequency depends on availability	Bernadette Carroll, West Valley Arts Council bcarroll@westvalleyarts.org (623) 584-2626

Tier 2	Public Art Bus Tours Susan Kathie Deborah	- Determine dates and times. - If visiting a studio or gallery, coordinate tour with the destination. - Bus is secured and paid by staff liaison.	Dates for events calendar needed by early July.	Increased to 4 bus tours in FY19; take place every few months; Wednesdays or Saturdays; Three hours round-trip; usually start in the morning.	Desert Caballeros Museum (928) 684-2272 Joe Tyler (623) 584-1552 Benevilla (623) 584-4999
	Technology & Art: A Tinker Time for All Ages John	- Coordinate event with library - Coordinate booths for event (3-D printing, virtual reality goggles, etc.) - Invite schools to participate or visit	- Planning may begin taking place as early as May. - Final date needed for events calendar by early July.	During Art Week (2 nd or 3 rd week in October)	Coreen Wagner coreenwagner@mclidaz.org (602) 652-3401

Tier 2	Vision and Sound - Black History Month Susan	• Coordinate participation with Dysart school district teachers. • Coordinate transportation of students to Arts HQ to view Vision and Sound exhibition. • If a fee is required for transportation, staff liaison handles payment.	• Participating teachers/classrooms should be confirmed by December or early January to allow DUSD to obtain permission slips from students • Buses should be obtained no later than early January	Duration of the month of February.	Vision and Sound Board - Susan deJong SandBApple@msn.com (623) 512-0190 Bernadette Carroll, West Valley Arts Council bcarroll@westvalleyarts.org (623) 584-2626 Dysart Unified School District for buses – Olden Young Olden.Young@dysart.org Participating teachers. This year: Margaret Lieu lieu.artist@gmail.com Heather Casey heather.casey@dysart.org Matthew Aragon matthew.aragon@dysart.org Erika Adelman Erika.adelman@dysart.org Brandi Moore Brandi.moore@dysart.org
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Tier 2	Spring Training Art Contest	• Select theme for contest • Share Call to Artists with schools and teachers • Coordinate preparation of mini baseball bats (sand down old paint) • Coordinate drop-off and pick-up of bats to schools • Arrange for judging among Commissioners • Notify teachers of winning designs • Display winning designs in Mayor's atrium • Coordinate prizes for winners	• Theme is usually chosen by September • Staff prepares the Call to Artists; preparation of the document depends on readiness and finalization of dates.	Advertise in the Fall; select winners in February; display winning pieces throughout March	Depends on participants; try to include as many classes as possible
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Tier 2	Veteran's Day Art Display	• Coordinate participation with CRS • Coordinate art pieces for display • Pick up and drop off pieces to artists • Pick up portable walls for display (loaned by WVAC) • Set up display day of event • Man the display day of the event.	• Commission approval of event typically takes place in August • Participation must be confirmed to CRS no later than early September • Artist participation should be confirmed by mid-October	During Veteran's Day Parade (November 12, 2019)	Bernadette Carroll, West Valley Arts Council bcarroll@westvalleyarts.org (623) 584-2626 Connie Whitlock, WHAM 623-640-5229 connie.whitlock@wham-art.org Participating artists
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