



CITY OF SURPRISE
Public Safety Retirement System - Fire
16000 N. Civic Center Plaza
Surprise, AZ 85374

Thursday, December 19, 2019 @ 10:00 AM
COUNCIL OVERFLOW ROOM
Amended agenda 12/18/19 at 8:05 AM

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Public Safety Retirement Commission- Fire Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- 1. Citywide Discussion and action pertaining to the approval of
PSPRS Local Board - Fire December 11, 2019 meeting minutes. Human Resources

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- 2. Citywide Discussion and action pertaining to the approval of
Kirsten Riege as the PSPRS Local Board Fire Secretary. Human Resources

- G. Other Business and Future Agenda Items
- H. Executive Session

For information purposes: Upon a public majority vote of a quorum of the Public Safety Personnel Retirement Commission ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2)); or discussion or consultation for legal advice with the Commission's attorneys (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: December 18, 2019 at 8:05 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Public Safety Retirement System - Fire

Council Meeting Date: December 19, 2019
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Citywide

Consent: Yes Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and action pertaining to the approval of PSPRS Local Board - Fire December 11, 2019 meeting minutes.

Motion:

I move to accept the PSPRS Local Board - Fire December 11, 2019 meeting minutes.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:

1. Draft December 11 2019 PSPRS Fire Minutes
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**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – FIRE**
Draft Minutes, Wednesday, December 11, 2019
16000 North Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the PSPRS City of Surprise Local Board – Fire Meeting held at 10:00 am Wednesday, December 11, 2019. The meeting was held in City Hall, Council Overflow Conference Room.

A. Call To Order:

Chair Hall called the meeting to order at 10:19 a.m.

B. Roll Call: Skip Hall, Chairperson & Citizen Board Member – Present
Chandler Brown, Citizen Board Member – Present
Jim Conner, Citizen Board Member – Present
Rick Valdez, Employee Board Member – Fire Dept. – Present
Chris Preest, Employee Board Member- Fire Dept. – Present

In attendance: Kirsten Riege, Interim Board Secretary
Carrie O'Brien, Board Attorney

C. Pledge of Allegiance: Completed

D. Current Events Reports: None

E. Staff Reports: None

F. Call to the Public: None

Consent Agenda:

#1. Discussion and action pertaining to approval of PSPRS Local Board - Fire November 13, 2019 meeting minutes. - **Approved**

Motion: Conner
Second: Preest
Opposed: None

Skip Hall - voted yes
Jim Conner- voted yes
Chandler Brown - voted yes
Chris Preest - voted yes
Rick Valdez - voted yes

Mr. Preest noted that the letterhead for the November 13, 2019 meeting minutes listed Police instead of Fire in the header. Mrs. Riege confirmed the correction had been made on the final copy of the minutes.

Regular Agenda:

#2. Consideration and action pertaining to a vote to appoint Kirsten Riege as Board Secretary. – **Tabled**

Mr. Preest opened discussion about the motion to approve Mrs. Riege as the Board secretary pending the review and comparison of State statute to local Board bylaws.

Mr. Preest made a motion to table the selection of Kirsten Riege as the Local Board Secretary until a later date.

Motion: Preest
Second: Valdez
Opposed: One

Skip Hall - voted yes
Chandler Brown - voted yes
Jim Conner - voted nay
Chris Preest - voted yes
Rick Valdez - voted yes

#3. Other Business –

Mr. Valdez requested items be added to the agenda for the December 19, 2019 Local Fire and Police Joint Board meeting. The agenda items are as follows;

- The removal of previous board member Don Jeffrey
- Conflict of interest of Jim Conner
- The removal of previous Chair Scott Gwaltney
- Developing a vetting process for the selection of board counsel and board secretary positions

Mr. Preest approved the agenda items requested by Mr. Valdez.

Chair Hall encouraged Mrs. Riege to be prepared to speak to the rationale of an HR representative to act as the secretary of the Board.

Mr. Conner confirmed that the schedule for the December 19, 2019 local Police and Fire Board meeting is as follows;

- Joint PSPRS Local Fire and Police Board meeting to begin at 9:00 am
- Local PSPRS Fire meeting to begin at 10:00 am
- Local PSPRS Police to begin at 10:30 am

Mr. Preest confirmed the following agenda items for the Joint PSPRS Local Fire and Police Board meeting.

- Review and comparison of State statute and local Board bylaws
- Establishing a vetting system for selecting personnel for the Board Secretary and Legal Counsel positions
- Chairman's statement to the Board

Ms. O'Brien stated that the agenda items related to the removal of Don Jeffrey and Scott Gwaltney may be governed by State statute and may be addressed in the joint meeting.

Chair Hall confirmed that the Fire and Police board members are elected by their peers. Mr. Preest asked how the community members of the board are assigned. Ms. O'Brien believes that per State statute that the Mayor or a designee serves as the Chair and that there are one or two citizen representatives. The citizen representatives are approved by City Council.

#4. Adjournment:

Mr. Valdez made a motion to adjourn the meeting at 10:30 a.m. – **Approved**

Motion: Valdez
Second: Brown
Opposed: None

Skip Hall - voted yes
Jim Conner- voted yes
Chandler Brown - voted yes
Rick Valdez - voted yes
Chris Preest - voted yes

Skip Hall, Chairperson

Chandler Brown, Board Member - Citizen

Jim Conner, Board Member -Citizen

Rick Valdez, Board Member - Fire Dept.

Chris Preest, Board Member - Fire Dept.

Kirsten Riege, Interim Board Secretary



CITY OF SURPRISE
Public Safety Retirement System - Fire

Council Meeting Date: December 19, 2019
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Citywide

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and action pertaining to the approval of Kirsten Riege as the PSPRS Local Board Fire Secretary.

Motion:

I move to approve Kirsten Riege as the PSPRS Local Board Fire Secretary.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:



CITY OF SURPRISE
Public Safety Retirement System - Fire

Council Meeting Date: December 19, 2019
Submitting Department: Agenda Creation
Staff Recommendations:

Contact Person:
District: Citywide

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Executive Disclaimer (PSPRS)

Motion:

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:
