

**CITY OF SURPRISE
VETERANS, DISABILITY, AND HUMAN SERVICES COMMISSION**

MEETING MINUTES-APPROVED

April 14, 2021 / 6:00 PM

**COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374**

A. CALL TO ORDER.

Chair Karissa Perry called the Veterans, Disability, and Human Services Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on April 14, 2021.

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL

In attendance were Chair Karissa Perry, Vice-Chair Andrew Witzel and Commissioners John Billcheck, Jason Cooper, Shawna Daigle, Steffen Hanzel, Julie Kent-Partridge, and Gwen Mendez.

Absent: George Van de Langeryt (excused) Bruce Hertzog (unexcused).

STAFF PRESENT:

Human Service & Community Vitality Director Seth Dyson, Human Service & Community Vitality Administrator Danielle Osborne, Assistant City Attorney Hobie Wingard, Surprise Police Sergeant Greg Welch, Surprise Police Officer Joshua Otterman, Neighborhood Services Supervisor Adam Lane, Neighborhood Services Program Coordinator DeAnn Blandford, City Clerk Sherry Aguilar, Financial Analyst-Sr. Deb Perry and Administrative Specialist Karina Caraveo were present.

COUNCIL MEMBERS PRESENT:

Councilmember Aly Cline.

C. CURRENT EVENTS REPORT

Chair Perry reported on the following upcoming events:

- Volunteer Income Tax Assistance (VITA) Program
 - Last day at Surprise Resource Center will be 4/15/2021
- Day of Service on April 24th and May 26th
 - Volunteers needed
- Surprise City Council Fiscal Year 2022 budget retreat
 - On 4/16/2021

- Memorial Day
 - Ceremony on 5/29/2021 at 9:00 a.m. at the Surprise Community Park
 - City offices will be closed on May 31st

Chair Perry announced Commissioner Rodriguez joined the meeting at 6:04 pm and the swearing in of Commissioner John Billcheck and Gwen Mendez.

- City Clerk Sherry Aguilar administered the Oath of Office to Commissioner Billcheck and Commissioner Mendez.

D. STAFF REPORT

Administrator Danielle Osborne reported the following:

- City Hall is now open to the public
- State of the City video
- Social Media page
- Surprise Youth Council workshop
- Care & Share working group meeting
- Transit working group meeting
- SOS program
- New Veterans Resource page

CALL TO THE PUBLIC:

Chair Perry opened the call to the public to discuss any items not on the agenda.

Vetlink Foundation Director Jacqueline Ryan-Rojas reported on an upcoming event.
Chair Perry closed the call to the public.

CONSENT AGENDA:

None

REGULAR AGENDA ITEMS PUBLIC HEARING:

Item 1 – Citywide – Consideration and action pertaining to the Program Year 2021 Community Development Block Grant Annual Action Plan.

Neighborhood Services Supervisor Adam Lane made the presentation to the Commission.

Commissioner Hanzel made a motion to approve the Program Year 2021 Community Development Block Grant Annual Action Plan. Vice-Chair Witzel seconded the motion. The motion carried with 9 yes votes, 2 Absent (Van de Langeryt & Hertzog).

REGULAR AGENDA ITEMS NON-PUBLIC HEARING:

Item 2 – Citywide – Consideration and action pertaining to the approval of the March 10, 2021 Veterans, Disability and Human Services Commission meeting minutes.

Commissioner Daigle made a motion to approve the March 10, 2021 Veterans, Disability, and Human Services Commission Meeting minutes. Commissioner Hanzel seconded the motion. The motion carried with 9 yes votes, 2 Absent (Van de Langeryt & Hertzog).

Item 3 – Citywide – Presentation and discussion pertaining to the NorthStar Certification program by Goodwill of Central and Northern Arizona.

Sr. Community Awareness Partner Troy Maskell made the presentation to the Commission.

Commissioner Rodriguez asked about the certification through the program.

Commissioner Kent-Partridge asked about online or in-person assistance.

Chair Perry asked about age restriction to participate in the program.

Item 4 – Citywide – Presentation and discussion pertaining to homeless community outreach efforts by the Surprise Police Department.

Sergeant Welch made the presentation to the Commission.

Commissioner Rodriguez asked about donation kits.

Commissioner Cooper asked about recurring training.

Chair Perry asked Sergeant Welch to explain the Point In Time count process.

Commissioner Cooper asked about the time spent on outreach.

Item 5 – Citywide – Discussion pertaining to the federal Workforce Innovation and Opportunity Act (WIOA) Workforce Development training program and VDHS Commission efforts to identify and structure job readiness programs.

Vice-Chair Witzel advised the Commission a new training program will be presented to the Commission after requested data is obtained from different organizations.

OTHER BUSINESS AND FUTURE AGENDA ITEMS:

- Commissioner Hanzel – Recognition program.

ADJOURNMENT:

Commissioner Hanzel made a motion to adjourn the meeting of the Veterans, Disability & Human Services Commission of April 14, 2021 at 7:27 p.m. Vice-Chair Witzel seconded the motion. The motion carried with 9 yes votes, 2 Absent (Van de Langeryt & Hertzog).

Danielle Osborne
HSCV Administrator

Karissa Perry
Veterans, Disability and Human Services Commission Chair

The foregoing instrument is a full, true, and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY:

Karina Caraveo, Commission Liaison

DATE:
